EAGLE MOUNTAIN
CITY COUNCIL MEETING MINUTES

August 18, 2020, 4:00 p.m.
Eagle Mountain City Council Chambers
1650 East Stagecoach Run, Eagle Mountain, Utah 84005

4:00 P.M. WORK SESSION – VIA LIFESIZE ELECTRONIC MEETING

ELECTED OFFICIALS PRESENT ELECTRONICALLY: Mayor Tom Westmoreland, Councilmembers Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love.

CITY STAFF PRESENT ELECTRONICALLY: Ifo Pili, City Administrator; Paul Jerome, Assistant City Administrator/Finance Director; Steve Mumford, Assistant City Administrator/Community Development Director; Pete Kane, Long-Range Planning Manager; Michael Hadley, Planning Manager; Jessa Porter, Planner; Fionnuala Kofoed, City Recorder; Elizabeth Fewkes, Recording Secretary; Chris Trusty, City Engineer; Jeremy Cook, City Attorney; Brad Hickman, Parks and Recreation Director; Mack Straw, Public Utilities Manager; Zac Hilton, Streets and Storm Drain Manager; Jeff Weber, Fleet and Facilities Operations Director; Ross Fowlks, Fire Chief; Angela Valenzuela, Human Resource Manager; Evan Berrett, Senior Management Analyst; Emily Magleby, City Intern, and Patricia Saavedra, City Intern.

Public meetings will be held electronically in accordance with Executive Order 2020-1 Suspending the Enforcement of Provisions of Utah Code 52-4-202 and 54-4-207 due to Infectious Disease COVID-19 Novel Coronavirus issued by Governor Herbert on March 18, 2020.

Mayor Westmoreland called the meeting to order at 4:01 p.m.

1. CITY ADMINISTRATOR INFORMATION ITEMS

Mayor Westmoreland commended City Administrator Ifo Pili for his service, dedication, and his valuable influence in directing City growth.

Mr. Pili thanked the City Council and staff for the opportunity to serve as City Administrator and for making his experience memorable.

The Councilmembers individually thanked Mr. Pili for his dedication and service to Eagle Mountain City.

Mr. Pili was excused from the meeting at 4:21 p.m.

1.A. PRESENTATION – Annual Citizen Survey Review

City Intern Emily Magleby presented the 2020 Citizen Survey results. She stated Communications Director Linda Peterson distributed the survey to residents through City communication channels and received 950 responses.

The average age of respondents was 35.9 years old with an average annual household income of $80,00 to $89,000. Respondents expressed appreciation for the people in the community, the City's open space, and the available affordable housing. Some residents expressed concerns regarding the City's fast growth and housing density. Responders advocated for the construction of a recreation center, a community pool, a grocery store, and restaurants; and requested increased enforcement of City ordinances.

City Intern Patricia Saavedra stated survey results indicated a positive response rating of 85% to the questions regarding the overall quality of life, and 72% of responses indicated an optimistic outlook on Eagle Mountain's future.

1.B. DISCUSSION ITEM – Standards for Special Uses

Long-Range Planning Manager Pete Kane presented the item. The City Council recently approved amendments to the land use tables in various zoning districts and created a Permitted Special Use classification. Permitted Special Uses must comply with Eagle Mountain Municipal Code (EMMC) Chapter 17.75 Standards for Special Uses. Staff is drafting an amendment to this chapter and to EMMC 17.10 Definitions to define and organize the newly created special uses.

Discussion ensued regarding the definition of nuisance, and standards for gas stations and car washes. Mr. Kane explained that existing standards were not altered in staff's proposed amendments, and suggested the amendment include language that indicates the correlation between City and State statutes.

Councilmember Curtis expressed concern regarding gas station standards and recommended a future amendment to address concerns and increase clarity of the standards.

Councilmember Love requested the standards include regulations to clarify the purpose of gas station setbacks, and she advocated for additional research to determine the appropriate distance to permit gas stations from residential developments.

Discussion ensued regarding towing yards and vehicle storage standard concerns including location, adjacent uses, and screening.

Councilmember Clark voiced her apprehension regarding the 180-day timeframe for vehicle storage and advocated for screening and setback requirements to prevent towing yards near nonindustrial uses.

Mr. Kane explained the timeframe was in accordance with State Code requirements; it provides sufficient time for legal investigations and insurance claim processing. Towing yards are only permitted in industrial areas.

2. CONCEPT PLANS

2.A. DISCUSSION – Scarlet Ridge

Planner Jessa Porter presented the item. The Scarlet Ridge concept plan proposes 139 lots located on 160 acres along the East Bench and Lake Mountain Road. The parcel is designated Agriculture/Rural Density Two on the City's General Plan. The Future Land Use Transportation Map shows a collector road on the south and east sides and a major arterial road on the north side of the development. The connections to neighboring developments include two north-south road connections to Eagle Heights Village, three east-west connections to the proposed Triumph development, and connections to the east and south for future development.

The Planning Commission reviewed the concept plan on December 10, 2019. Feedback from the Planning Commission included concerns regarding the placement and distances of roads and equestrian trails, connectivity, and the recommendation of zoning the smaller lots to RD2 the larger lots to RD1. The applicant has since revised the plan to improve connections throughout the development.

Assistant City Administrator/Community Development Director Steve Mumford verified the project is contingent upon approval from the Fire Marshal a portion of the project is dependent upon the Ault Farms subdivision's road connectivity. He addressed the potential impact of the development to adjacent properties.

Councilmember Clark expressed concern regarding the connectivity and the possibility that homes would front along collector roads.

Mr. Mumford clarified the collector road along the east and south sides of the project is a proposed extension of Eagle Mountain Boulevard, not Lake Mountain Road, and will not pass through residential areas; homes will not front on Eagle Mountain Boulevard.

Applicant representative Ryan Kent stated they have evaluated densities, accesses, rights-of-way, easements, and utilities, and he has met with the adjacent landowners and has drafted access agreements. All utilities except sewer have been stubbed to Lake Mountain Road. He has an agreement with the adjacent property owners to pave 20 feet of Tiffany Lane and to install a major sewer line to Pony Express Parkway. Ryan Hales with Hales Engineering conducted a traffic study that determined a major arterial road is unnecessary and unadvisable for the area and would be difficult to install due to the topography of the land. The study also determined that Tiffany Lane requires a shorter width than indicated on the City's Transportation Master Plan. He said they are providing a large-lot product for residents desiring horses or storage for recreational vehicles. He intends to install equestrian trails with connections to the adjacent open space.

Councilmember Gray expressed concern regarding the mix of RD1 and RD2 zones and asked about the reasoning behind the balance of lot sizes and the lack of open space.

Mr. Kent stated they increased the overall density of the project in accordance with the products offered by adjacent properties. The adjustments were made with a desire to provide affordability, to meet market demands, and adequate buffering between developments. He explained the City does not require open space for developments of one-acre lots. He mixed the smaller and larger lots to increase livability by utilizing the inherent open space of the one-acre lots as a benefit to the half-acre lots.

Mr. Mumford verified the lot size and open space requirements for the RD2 zone.

Councilmember Curtis asked if the applicant would be willing to stipulate that a minimum of 30 one-acre lots will be included within the development if the Council grants RD2 zoning.

Mr. Kent expressed a willingness to work with the Council and staff to ensure the density of the project is amenable; however, he is not able to guarantee the total number of one-acre lots.

Councilmember Gray expressed concern regarding the aesthetics of the varied lot sizes.

Mr. Kent stated a variance in frontage lengths and the road curvature were implemented to increase aesthetical appeal.

Discussion ensued regarding lot sizes in the adjacent properties, the desired number of half-acre and one-acre lots, overall density, and concerns regarding potential density changes from the concept plan phase to the site plan phase of projects.

Mr. Kent stated the project complies with the General Plan designation and that one-acre or larger lots are rarely fully improved or landscaped.

3. AGENDA REVIEW

16. MOTION

16.A. MASTER SITE PLAN AND PRELIMINARY PLAT – Marketplace at Eagle Mountain Town Center

Mr. Mumford reviewed the project. The City Council approved a rezone to Commercial Community on August 4, 2020. The Planning Commission reviewed this proposal on August 11, 2020 and expressed concerns regarding traffic, the completion timing and location of masonry walls, the building architecture, the completion timing of connecting roads, the development's monument signs, and the retention/detention pond. The Planning Commission voted to recommend approval to City Council with a 3 to 1 vote with several recommendations.

Mr. Mumford stated individual site plans, including landscape plans, will be required for each building. The current landscape plan must be modified to add right-of-way landscaping along interior public roads and the trail system. The applicant should consider improving the area between this project and the Eagle Park subdivision, and as much as possible, buildings shall be located at or near the minimum front setback. As each building will submit individual site plans, specific elevations may vary. If necessary, the City Engineer will require turn lanes and/or deceleration lanes from the main roads, and the applicant has added a connection to Raven Way.

Mr. Mumford explained the grocery store will return for site plan approval and the elevations can be approved and adjusted at that time.

Councilmember Gray asked where the masonry fence will be installed and inquired about the plans for the land between the north edge of the project and the homes on Osprey Way.

Mr. Mumford stated the City owns the strip of land between the north edge of the property and the homes along Osprey Way. The Planning Commission recommended a masonry wall be constructed on the City-owned land abutting the homes along the north and west borders of the property. The location and timing of the masonry wall should be addressed in the master development agreement (MDA).

Councilmember Gray expressed concern regarding the improvement of the remaining portion of the City-owned land. Mr. Mumford said commercial development requirements do not include open space land improvement; however, the City can deed the City-owned property adjacent to the southeast corner of the project to the developer in trade for open space improvements during a future phase of the project.

Councilmember Burnham stated the residents along Osprey Way desire the decorative, masonry fence.

Councilmember Love expressed her approval of the trail system installation and the Planning Commission recommendation to move the trail to the east side of the retention pond area to mitigate safety concerns. She noted that Commissioner Pengra recommended the installation of the masonry wall be completed no later than the installation of the interior road. She recommended requiring the completion of the interior road connections concurrently, in order to prevent traffic concerns.

Discussion ensued regarding the timing and location of the masonry wall installation, postponing the decision to deed the southwest corner property to the developer to prevent delays to the project, and traffic concerns.

Councilmember Curtis expressed concern regarding the legal requirements of conditioning the fence to be installed on a remnant piece of land on the northeast corner of the property.

City Attorney Jeremy Cook stated conditioning the fence along the remnant land is not problematic, especially if it is beneficial to the developer.

Discussion ensued regarding potential fencing requirements, buffering and screening.

Mr. Mumford noted requiring the installation of the masonry wall at the time of the grocery store completion could be onerous to the developer. He noted that the requirements the City Council discussed are included in the Planning Commission's recommended conditions of approval. Elevations will be included as the generally approved elevations for the project, in the MDA. He recommended the City Council provide the applicant with feedback or recommendations regarding desired elevation changes or improvements.

Applicant representative Bill Gaskill expressed a willingness to address all of the Councilmembers' concerns. His current priority and focus is on the properties that will be developed first, including the anchor grocery store and the parcels along Pony Express Parkway.

4. ADJOURN TO A CLOSED EXECUTIVE SESSION

No closed session was held. The meeting was adjourned at 6:21 p.m.

7:00 P.M. POLICY SESSION – VIA LIFESIZE ELECTRONIC MEETING

ELECTED OFFICIALS PRESENT ELECTRONICALLY: Mayor Tom Westmoreland, Councilmembers Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love.

CITY STAFF PRESENT ELECTRONICALLY: Paul Jerome, Assistant City Administrator/Finance Director; Steve Mumford, Assistant City Administrator/Community Development Director; Pete Kane, Long-Range Planning Manager; Michael Hadley, Planning Manager; Jessa Porter, Planner; Fionnuala Kofoed, City Recorder; Elizabeth Fewkes, Recording Secretary; Chris Trusty, City Engineer; Jeremy Cook, City Attorney; Brad Hickman, Parks and Recreation Director; Mack Straw, Public Utilities Manager; Zac Hilton, Streets and Storm Drain Manager; Jeff Weber, Fleet and Facilities Operations Director; Ross Fowlks, Fire Chief; Angela Valenzuela, Human Resource Manager; and Evan Berrett, Senior Management Analyst.

5. CALL TO ORDER

Mayor Westmoreland called the meeting to order at 7:04 p.m.

6. PLEDGE OF ALLEGIANCE

City Recorder Fionnuala Kofoed led the Pledge of Allegiance.

7. INFORMATION ITEMS/UPCOMING EVENTS

- Free meals for seniors are available at the Eagle Mountain Senior Center, Monday through Thursday from 12:00 to 12:30 p.m. Reservations are required. Details about the program are available on the City website.

- Camp Williams will be conducting demolition training tomorrow, August 19, and Thursday, August 20, 2020, between 7:00 a.m. and 4:00 p.m.

- ShopFest Utah will be a digital event this year, held online August 28 to 30, 2020. For details, visit our City website.

- The City offices and Library will be closed Monday, September 7, 2020, in observance of the Labor Day holiday. The Library will also be closed on Saturday, September 5, 2020.

- To receive City notifications, including emergency info, news, events, and traffic alerts, sign up at emcity.org/notifyme.

8. PUBLIC COMMENTS

None.

9. CITY COUNCIL/MAYOR'S ITEMS

Councilmember Clark
Councilmember Clark stated some members of City boards have expressed the desire to resume scheduled meetings and requested that accommodations be provided to allow this to take place. She commended Human Resource Manager Angela Valenzuela for her efforts to update the Policies and Procedures Manual and the Planning Commission for their work and recommendations regarding Municipal Code updates. She expressed concern that a discussion regarding the roles, duties, and responsibilities of the City Council and the appointment process and succession plan had not been included on the agenda for this meeting. She expressed her desire to remedy contradictions and update Municipal Code and policies to mitigate confusion and contention. She reiterated her request to include these items on the next City Council agenda.

Mayor Westmoreland stated Councilmember Clark and he had discussed her request and he had communicated that an item is being prepared for a future City Council meeting. It will be included on an agenda as quickly as possible while permitting staff adequate time to research and prepare for discussion.

Councilmember Love
Councilmember Love said she had the privilege to attend the ribbon cutting for SilverLake Elementary School, and she welcomed the teachers and staff to the City. She thanked Councilmember Clark for her comments and stated she looks forward to the discussion to resolve areas of contention.

Councilmember Curtis
Councilmember Curtis concurred with the sentiments expressed by Councilmember Clark. He reiterated his appreciation to City Administrator Ifo Pili and thanked residents for their participation, care, and concern.

Councilmember Gray
Councilmember Gray thanked Mr. Pili for his service and recognized City staff for their work and efforts. He said he will increase his efforts regarding the Parks and Recreation Board meetings. He expressed appreciation for citizen feedback and stated he has communicated with impacted residents regarding existing projects in the City.

Councilmember Burnham

Councilmember Burnham expressed admiration for Mr. Pili, and thanked Councilmember Clark for sharing her concerns. She stated her desire to work to resolve issues and to explore options for City boards to operate again.

Mayor Westmoreland

Mayor Westmoreland concurred with the desire that City boards resume meetings and thanked Councilmember Clark and Emergency Preparedness Manager Jeff Weber for their efforts in emergency preparedness.

CONSENT AGENDA

10. AGREEMENT

10.A. AGREEMENT – A Reimbursement Agreement between Eagle Mountain City, Utah and Central Utah Water Conservancy District.

11. BOND RELEASES

11.A. Brandon Park Phase A, Plat 6 – Into Warranty

11.B. Dublin Farms – Out of Warranty

12. GRANTS

12.A. 2020 Municipal Recreation Grant – Cemetery Trail Connectivity Project

13. MINUTES

13.A. August 4, 2020 – Regular City Council Meeting

14. RESOLUTION

14.A. RESOLUTION – A Resolution of Eagle Mountain City, Utah, Amending the Policies and Procedures Manual to Adopt a Remote Work Program.

MOTION: ***Councilmember Curtis moved to approve the consent agenda. Councilmember Clark seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love. The motion passed with a unanimous vote.***

SCHEDULED ITEMS

15. ORDINANCE/PUBLIC HEARING

15.A. ORDINANCE/PUBLIC HEARING – An Ordinance of Eagle Mountain City, Utah, Rezoning a Portion of Land on North Lake Mountain Road from Residential to Agriculture.

Long-Range Planning Manager Pete Kane presented the item. The applicant is seeking to rezone 27.37 acres from Residential to Agriculture. The concept plan proposes the development of an equine-assisted therapy center. The City Council approved a rezone of property from Agricultural to Residential in 2018. The rezone is necessary because the desired use is not permitted in the Residential zone. The applicant intends to construct a 44,000-square foot riding arena, a 28,500-square foot stall barn, a 6,000-square foot hay barn, associated parking, and a fenced pasture for horses.

The requested zone is consistent with the land uses shown on the General Plan's Future Land Use and Transportation Map. The land to the west, east, and south of the property is designated and currently used for large-lot residential purposes. The land to the north and farther northeast is open space land owned and operated by the Bureau of Land Management. If rezoned, the property will have less impact on City services than a residential development. The total estimated traffic load to the facility is approximately 200 daily trips, and the parking lot as shown in the concept plan will be reduced to approximately 40 parking stalls. The facility is not intended to be used as an equestrian center or commercial riding arena. The large amounts of open space and pasture on the property should have a positive impact on property values.

Mayor Westmoreland was excused from the meeting from 7:35 p.m. to 7:38 p.m. due to technical difficulties.

Mayor Pro Tempore Burnham opened the public hearing at 7:38 p.m. No comments were submitted to the City Recorder's Office and no public was in attendance to make comment.

As there were no comments, Mayor Westmoreland closed the hearing at 7:38 p.m.

MOTION: ***Councilmember Burnham moved to approve an Ordinance of Eagle Mountain City, Utah, Rezoning a Portion of Land on the North Lake Mountain Road from Residential to Agriculture with the following conditions:***

1. ***The area of land within the powerline corridor shall be preserved as open space for a possible future regional trail; and***
2. ***The applicant shall install raptor nesting boxes on the property, in consultation with Hawk Watch and the Eagle Mountain Kestrel Project.***

Councilmember Curtis seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love. The motion passed with a unanimous vote.

16. MOTION

16.A. MASTER SITE PLAN AND PRELIMINARY PLAT – Marketplace at Eagle Mountain Town Center

Mr. Mumford reviewed the item presented during work session. He noted that the applicant shifted the retention pond to the west, and added commercial pads west of the grocery store, trail connections, and a road connection in the northwest corner of the property.

Councilmember Curtis asked if the stub connection to the retention pond can be removed to improve aesthetics and prevent garbage disposal concerns. Assistant City Administrator/Finance Director Paul Jerome stated the City has the resources to remove the stub road.

Councilmember Curtis presented an illustration of his proposed location for the masonry wall north of the project along City-owned property and south of the homes along Osprey Way, from Raven Way to Eagle Park Entry, and along the west side of the City-owned property, adjacent to the southwest corner of the development, to Raven Way.

Discussion ensued regarding suggestions to resolve the architectural articulation concerns on the grocery store's rear elevations.

Councilmember Curtis expressed concern regarding the apparent color variance between the grocery store and the retail stores.

Mr. Mumford stated he believes the color differences are due to the use of different materials on the grocery store and retail buildings, and he explained that the intent is to include a harmonious color palette.

Applicant representative Bill Gaskill stated a willingness to install the masonry wall as directed by the Council. However, as he has never installed an offsite wall abutting residential units, he expressed the desire to resolve concerns with staff. His greatest concern is the timing of the wall installation, and stated his preference is to install the wall concurrent with the interior road, as the uses will determine the road width, features, and fencing needs.

Mr. Gaskill stated the rear of the grocery store needs to allow for truck and delivery access; horizontal articulation will impede this access. The owner expressed his willingness to implement vertical articulation, color variance, and striping. He stated a fourth material could be added to the retail buildings to address aesthetics, and the color options can be expanded if desired.

Councilmember Curtis recommended wood accents similar to the Ridley's Family Markets building and stated his preference for earth tones.

Discussion ensued regarding the masonry wall location, length, and installation timing, as well as color palette and building accent options and preferences.

Mr. Gaskill stated a masonry wall is required between single-family residential and multi-family residential units; however, he expressed concern regarding finalizing the timing and location requirements before the use for the northern portion of the property has been determined and potential complications regarding installing the wall offsite have been explored. He expressed his support of implementing wood accents.

Discussion ensued regarding the desired conditions for the project and potential concerns and obstructions.

Mr. Mumford recommended including the location and timing of the wall in the master development agreement (MDA).

City Attorney Jeremy Cook explained options to allow the master site plan approval to move forward and recommended limiting the development of the project to the grocery store until the MDA is finalized. He stated concerns can be addressed and resolved during the MDA and site plan approvals.

MOTION: ***Councilmember Burnham moved to approve the Marketplace at Eagle Mountain Town Center master site plan and preliminary plat with the following conditions:***

1. ***A development agreement shall be prepared to be approved by the City Council, detailing the improvement and timing of the right-of-way improvements (asphalt, curb, and gutter, trail, landscaping, turn lanes, streetlights, etc.), the project trails and landscaping, the masonry walls, and the improvement of the detention basin. Deeds shall be prepared by the applicant for the detention basin relocation and the triangle property in the southwest corner of the project. Also, a masonry wall shall be required to be constructed on the north side of the City-owned property, abutting the adjacent homes south of Osprey Way, from Raven Way to the Eagle Park entry road, and on the west side of the project along the City-owned property from the southwest corner of the development to Raven Way. This section may be relocated depending upon future development and shall be installed no later than the installation of the interior roads;***
2. ***Landscaping standards shall be prepared and incorporated into the development agreement for street trees and landscaping along the interior public roads, the trail areas, and the detention basin with the plan to be reviewed for approval by the Planning Director and Parks Director;***
3. ***The building elevations shall be revised to comply with EMMC Chapter 17.72 by adding wood or Hardie board accents, architectural detailing, building materials mixture, and additional vertical articulation/modulation;***
4. ***Applicants shall submit grading/drainage/erosion plans and lighting plans with each site plan application;***
5. ***As much as possible, buildings shall be located at or near the minimum front setback line, with pedestrian access leading to the primary entrance and landscaping between the building and the street;***

6. ***A minimum 20-foot wide area on the west side of the project shall be deeded to the City and improved with a trail and landscaping;***
7. ***A wall shall be built between the commercial and residential areas along with the development of each commercial site;***
8. ***Updated utility plans shall be submitted by the applicant for approval by the City Engineer; and***
9. ***A master site plan amendment and preliminary plat amendment shall be required prior to any site plan approvals of the future development area.***
10. ***No developments, other than the grocery store, shall be approved until a master development agreement is finalized for the project.***

Councilmember Curtis seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, Carolyn Love. The motion passed with a unanimous vote.

17. CITY COUNCIL/MAYOR'S BUSINESS

Councilmember Clark
Councilmember Clark thanked City Engineer Chris Trusty for addressing issues in the Skyline Ridge development and communicating with residents to resolve concerns.

Councilmember Gray
None.

Councilmember Curtis
None.

Councilmember Love
None.

Councilmember Burnham
None.

18. CITY COUNCIL BOARD LIAISON REPORTS

Councilmember Curtis
Councilmember Curtis stated the Eagle Mountain Art Alliance will review their agreement with the City at a future City Council meeting.

Councilmember Burnham
None.

Councilmember Love
None.

Councilmember Gray

Councilmember Gray informed residents that details regarding senior projects and activities can be found on the City's website, and stated the Parks and Recreation Board needs to meet to increase board member involvement.

Councilmember Clark

Councilmember Clark stated she appreciates the Communications Department including emergency preparedness materials as prizes and advocated for resident emergency preparedness.

19. COMMUNICATION ITEMS

19.A. Financial Report

19.B. Upcoming Agenda Items

Mayor Westmoreland assured the Councilmembers that he is committed to addressing their concerns.

Councilmember Clark reiterated her desire to include the roles, duties, and responsibilities of the City Council and the appointment process and succession plan as a discussion item for the next meeting.

Mayor Westmoreland explained that to ensure a productive and structured discussion, he intends to provide adequate time to allow staff and himself to research and come to a future meeting prepared to address Councilmember concerns, rather than an open discussion involving a broad topic range.

Discussion ensued clarifying Councilmember concerns and desired subjects to include on the following agenda.

Mayor Westmoreland requested that the Councilmembers submit questions and topics of concern to staff.

Ms. Kofoed stated staff and the interns have been researching the items Councilmember Clark identified during the previous meeting with the intention to include the item on the agenda of a future meeting. The item was not ready in time for this meeting.

Councilmember Clark requested flexibly to propose additional questions that arise during the discussion.

Mr. Cook concurred with the request for the Councilmembers to provide questions and discussion topics ahead of time, if possible, to provide preparation and research time in order to be able to best address concerns.

20. ADJOURNMENT

MOTION: ***Councilmember Gray moved to adjourn the meeting at 9:02 p.m. Councilmember Curtis seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love. The motion passed with a unanimous vote.***

The meeting was adjourned at 9:02 p.m.

Approved by the City Council on September 1, 2020.

Fionnuala B. Kofoed, MMC
City Recorder

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