EAGLE MOUNTAIN
SPECIAL CITY COUNCIL MEETING
BUDGET WORK SESSION MINUTES

May 24, 2022, 3:00 p.m.
Eagle Mountain City Council Chambers
1650 East Stagecoach Run, Eagle Mountain, Utah 84005

3:00 P.M. BUDGET WORK SESSION – COUNCIL CHAMBERS

ELECTED OFFICIALS PRESENT: Mayor Tom Westmoreland, Councilmembers Donna Burnham, Colby Curtis, Carolyn Love, and Brett Wright.

ELECTED OFFICIALS PRESENT ELECTRONICALLY: Councilmember Jared Gray.

CITY STAFF PRESENT: Steve Mumford, Assistant City Administrator/Community Development Director; Fionnuala Kofoed, Director of Administrative Services/City Recorder; Chris Trusty, City Engineer; Kimberly Ruesch, Finance Director; Brad Hickman, Parks and Recreation Director; Mack Straw, Public Utilities Manager; Zac Hilton, Streets and Storm Drain Manager; Jeff Weber, Fleet and Facilities/Operations Director; Tyler Maffitt, Communications Manager; and Kristin Allred, Library Assistant Director.

CITY STAFF PRESENT ELECTRONICALLY: Aaron Sanborn, Economic Development Director; Angela Valenzuela, Human Resource Manager; Michele Graves, Library Director; and Eric McDowell, Chief Deputy Sheriff.

1. CALL TO ORDER

Mayor Westmoreland called the meeting to order at 3:08 p.m.

2. DISCUSSION OF PROPOSED BUDGET

2.A. A Budget Assumption For Operating Budget

Finance Director Kimberly Ruesch presented potential budget changes for Council consideration. She explained transfers between funds resulting from certain budgetary changes. Discussion ensued regarding the following:

- Fleet vehicles – needs for current employees and new positions; pandemic restrictions fleet adaptations; the impact of shared vehicles on workload efficiencies; fleet size, vehicle types, and resales; and the optimum fleet size to accommodate employees with individualized responsibilities;
- Citizen response management software – an initial cost of $30,500 with an annual fee of about $21,000 with a 5% annualized adjustment to account for population growth and a five-year contract term; and the benefits, features, and limitations, of the software;
- The need to increase the budget for the previously-approved sewer treatment plant headworks project from $2,000,000 to $3,000,000;
- The annual payment for the land purchase option agreement in the Wastewater Fund; the land could be used for another purpose determined in the future and paid from a different

fund, the terms of the rights of first refusal; holding a closed session to further discuss the potential purchase of the land, and the prices and terms of the agreement;

- Crossing guard supplies for the end of school year celebration and Communities that Care roles and reporting;
- Completing the paving of American Way along the north edge of the parking lot for Walden Park to increase access, safety, and traffic flow; and curb and gutter and sidewalk considerations;
- Councilmember Wright requested for the $1,200,000 for the community development building paving be removed from the budget and included in the Capital Facilities Plan due to concerns that the paved portion would later be removed for building expansion;
    - Staff explained that another building is unlikely because of the underground stormwater catch basins, space is a premium at the location, and the current building could be expanded to the south;
    - Options for the short-term and long-term plans for the area and placing gravel instead of pavement over the area of the future building expansion;
    - Ms. Ruesch stated the project will have a placeholder in the budget with the understanding that it will be reviewed in association with the Capital Facilities Plan to determine the final scope and fund allotment for the project;
- One-time funding and equipment purchases;
- Legislative Assistant Position – to facilitate communication between staff, Mayor, and Council; a project manager advocating on behalf of the Council to convey Council directives, a full-time position to begin in January to allow time to determine responsibilities and processes, concerns with the legality of the position due to the described functions overlapping with the roles and responsibilities of the Mayor and other staff members, and confusion between the proposal for this position in comparison to the denied content marketing writer;
    - Mayor Westmoreland requested for Councilmember Wright to communicate with and receive feedback and direction from the City Attorney regarding the desired position;
    - Ms. Ruesch recommended adding a placeholder for a legislative assistant position with the understanding that the funds are intended for the proposed position and that the position will only move forward with the direction of the Council; and
- Surplus Capital Projects Funds will be allocated to the facilities placeholder until assigned to a specific project.

3. ADJOURNMENT

Mayor Westmoreland adjourned the meeting at 4:37 p.m.

Lianne Pengra, CMC
Chief Deputy Recorder

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