



EAGLE MOUNTAIN CITY COUNCIL MEETING MINUTES

January 19, 2021, 4:00 p.m.
Eagle Mountain City Council Chambers
1650 East Stagecoach Run, Eagle Mountain, Utah 84005

4:00 P.M. WORK SESSION – VIA LIFESIZE ELECTRONIC MEETING

ELECTED OFFICIALS PRESENT ELECTRONICALLY: Mayor Pro Tempore Donna Burnham and Councilmembers Melissa Clark, Colby Curtis, and Carolyn Love. Mayor Tom Westmoreland was excused. Councilmember Jared Gray was absent.

CITY STAFF PRESENT ELECTRONICALLY: Paul Jerome, City Administrator; Steve Mumford, Assistant City Administrator/Community Development Director; Kimberly Ruesch, Finance Director; Pete Kane, Planning Manager; Fionnuala Kofoed, City Recorder; Elizabeth Fewkes, Recording Secretary; Chris Trusty, City Engineer; Jeremy Cook, City Attorney; Brad Hickman, Parks and Recreation Director; Zac Hilton, Streets and Storm Drain Manager; Jeff Weber, Fleet and Facilities Operations Director; Ross Fowlks, Fire Chief; Eric McDowell, Deputy Sheriff; and Robert Ballif, Engineering Assistant.

Public meetings will be held electronically in accordance with Executive Order 2020-1 Suspending the Enforcement of Provisions of Utah Code 52-4-202 and 54-4-207 due to Infectious Disease COVID-19 Novel Coronavirus issued by Governor Herbert on March 18, 2020.

Mayor Pro Tempore Donna Burnham called the meeting to order at 4:03 p.m.

1. CITY ADMINISTRATOR INFORMATION ITEMS

1.A. DISCUSSION – Brylee North Rezone & General Plan Amendment

Planning Manager Pete Kane presented the item. The subject property is approximately 22 acres and is located on the west side of Eagle Mountain Boulevard, north of the Brylee Farms development. The rezone application requests a change to Commercial Regional (CR) on 10.63 acres of the property and MF2 on the remaining 11.4 acres. Brylee Farms to the south is zoned MF1, the properties to the west and north have a Future Land Use Designation of Employment Center/Campus, the property to the east and northeast is zoned Commercial Storage (CS), and the land to the southeast has been approved as a single-family development with zoning equivalent to the current R3 zone.

Desert Willow Drive, which is identified as a collector road, ends at Eagle Mountain Boulevard east of the subject property separating the approved commercial storage development and Sage Park. Staff recommends this road continue through Brylee North to connect to the property to the west, which has an Employment Center/Campus land use designation. Based on development to the south, the requested MF2 and CR zones are compatible, and the requested CR zoning along Eagle Mountain Boulevard opposite the CS zone is compatible. The Commercial Neighborhood (CN) zone is the only commercial zoning district that is compatible as an adjacent zone to the R3 property to the southeast, unless Eagle Mountain Boulevard is determined to serve as a suitable

zone buffer. The applicant requested a CR zoning designation for the land directly along Eagle Mountain Boulevard with a minimum depth of about 270 feet and an average lot size of about 1.5 acres. The CR zone may be appropriate given the proximity of the subject property to the future freeway.

The requested future land use designations are appropriate land uses based on the requested rezone. Based on the current land use designation on the subject property, 65 percent is designated Employment Center/Campus and 35 percent is designated Neighborhood Residential Two with RC and MF1 residential zones. These applications would shift the land use by reducing the commercial use to 48 percent and increasing the residential use to 52 percent. The applicant has been working with the City on a plan to dedicate one of the central commercial parcels along Eagle Mountain Boulevard to the City. This would allow the City to direct the potential development and use on that particular parcel.

The General Plan amendment changes the future land use designation to Regional Commercial on 10.63 acres and Neighborhood Residential Three on the remaining 11.4 acres. The property currently has a future land use designation of Employment Center Campus on about 14.3 acres and Neighborhood Residential Two on the remaining 7.7 acres. Initial discussions have begun with United Fire Authority (UFA) for a potential firehouse in the northwest portion of the property. Contract negotiations are currently underway with a local businessman to open his business at the southeast parcel. The applicant provided two concept plans: one with 12 units per building and one with 24 units per building; MF2 allows for a maximum of 12 units per building. Mr. Kane noted the renderings were informational and the applicant was not requesting a Municipal Code amendment to allow 24 units per building at this time.

The Planning Commission held a public hearing on the requests on January 12, 2021, and unanimously voted 4 to 0 with one absentee to recommend approval of the rezone and General Plan amendment requests with the condition that the General Plan amendment shall include continuing Desert Willow Drive through the subject property east to west as a minor collector.

Councilmember Love noted that the concept plan with the 24 units per building would be required to have 504 parking spaces and the plan only shows 372 spots and the required number of stalls would reduce the open space. She was open to considering a plan with 24 units per building; however, she requested for the concept plan to represent the required parking stalls in order for the City Council to be able to assess an accurate plan.

Applicant representative Randy Smith confirmed that the differences between the concept plans were building size and parking stall count. He said that a parking requirement of 1.5 to 1.8 parking stalls per unit is the standard requirement for multifamily buildings they have developed in other cities. Transit-oriented developments (TODs) frequently have even lower parking requirements. He reiterated that they were not requesting approval at this time but included the concept plan for the Council to consider because the Council has discussed the possibility of a TOD zone in the past.

Councilmember Curtis expressed concern regarding the City Council being a land developer and the increased density in the project. He directed the applicant to review the minutes for the

December 3, 2019 City Council meeting and said his position has not changed. He stated the applicant had been granted greater density in other portions of the project in exchange for commercial development.

Mr. Kane clarified the property is currently zoned Agriculture with a Neighborhood Residential Two future land use designation on the General Plan.

Councilmember Clark expressed concern that the applicant is requesting additional residential uses for the property when they had been granted residential uses in other portions of the project with the understanding this parcel would develop commercial uses. A UFA firehouse would further reduce the commercial development property along a major roadway.

Councilmember Love said although she does not desire to reduce commercial uses in the City, this area would be an appropriate location for the Neighborhood Residential Three designation and uses.

Mayor Pro Tempore Burnham concurred with Councilmember Love.

Councilmember Clark expressed concern that reducing the commercial acreage to allow additional residential uses may make the area less viable for commercial businesses.

Councilmember Curtis concurred that this would be an appropriate location for high-density housing once the future freeway is developed; however, he expressed concern about allowing high density in the area before the installation of expanded infrastructure to meet the needs of the population increase, considering the proposed freeway may not be developed for 20 years.

Councilmember Love stated that given the location near existing major roadways, she was in favor of permitting Neighborhood Residential Three uses; however, she concurs with the concerns that allowing the reduction of the commercial acreage might limit the commercial viability of the property.

Mr. Smith stated that big-box retailers are not expanding right now. The current market allows for commercial uses along the roadway, but it is difficult to find a commercial user interested in property located behind other commercial uses. The depth is sufficient to accommodate the needs of the likely types of businesses that would be interested in the property. He advocated to allow high density in the area to encourage commercial development through the increase of residents. They have encountered difficulties in attracting retailers due to the population not being high enough to sustain the commercial uses, as commercial users evaluate the number of current--not future--residents when determining where to develop.

Councilmember Clark stated although the 24-unit buildings allow for more open space, she is concerned regarding the parking needs for the City and the amount of parking indicated on the plan. Due to the vehicle requirements and usage by City residents, she objects to 1.7 parking spaces per unit, as the City does not have the transit options of larger metropolitan areas. She said she was willing to consider 24-unit buildings but not with reduced parking.

Mr. Smith stated they develop in tertiary markets rather than large metropolitan areas and he respected Councilmember Clark's observation regarding City parking needs. He reiterated that the buildings are not a part of the approval of this application, and they are currently seeking MF2 zoning for the area.

Mr. Kane clarified that the requested General Plan amendment to Neighborhood Residential Three allows for MF2 zoning.

City Administrator Paul Jerome stated that the property as previously contemplated had a 65 percent Employment Center/Campus and 35 percent residential division. He suggested placing the neighborhood areas in the southwest corner with the commercial uses to the northeast to be more in harmony with the original plan and to alleviate Council concerns.

Mr. Smith replied that a north-to-south rather than an east-to-west split would reduce the commercial value of the property, as commercial users prefer to be located along major arterial roads. He said that they could consider a north-to-south split but feel the current proposal would be more successful. In their discussions with staff and the City Council, the dedication of the land to the City would be a sacrifice on their part and would allow the City to attract businesses that they might not otherwise be able to entice due to preventative economic obstacles. They felt the proposal represents a trade of value to the City and provides a residential rental option in the City that is not currently readily available. He inquired regarding the City Council's desired density for the area.

Councilmember Clark stated she has reservations regarding the dedication of the one-acre commercial pad to the City, due to Councilmember Curtis' concerns but also noted that she respects landowner rights.

Mayor Pro Tempore Burnham stated that she is intrigued by the idea of the land dedication to the City and concurs with Councilmember Love regarding the appropriateness of high density for the location.

1.B. DISCUSSION – Scarlet Ridge Estates Master Development Plan, Preliminary Plat, Rezone, and General Plan Amendment

Mr. Kane presented the item. The subject property is made up of two parcels totaling approximately 160 acres east of Lake Mountain Road and south of the future Tiffany Lane extension. The property is currently zoned Agriculture and is designated in the General Plan Future Land Use Map as Agriculture/Rural Density Two. The Planning Commission's review of the 2019 concept plan resulted in feedback regarding concerns about the placement and distances of roads and equestrian trails, connectivity, and a recommendation of zoning the smaller lots to RD2 and the larger lots to RD1.

The concept plan was revised and reviewed by the City Council in August 2020. Feedback included a request for a minimum of 30 one-acre lots and an increase in aesthetic appeal by adjusting lot widths and including curved roads. A preliminary plat, rezone, and General Plan amendment have also been submitted. The preliminary plat request is for a residential subdivision

that includes 36 one-acre and 178 half-acre lots along with the associated infrastructure and open space improvements.

The applicant is seeking to amend the future transportation plan as it relates to plans for future road expansions to Tiffany Lane between Airport Road and the north-south collector along the eastern edge of the subject property. The request is to change the classification to a collector road for the portion between Airport Road and the northwest corner of the subject property and then to a residential road width a 53-foot width for the portion running along the northern edge of the property up to the north-south collector on the eastern edge of the property. Staff agrees with changing this to a collector road, but for the entire length between Airport Road and the future north-south collector to the east.

The applicant is seeking a rezoning of the property from Agriculture to RD2. Per EMMC 17.25.020 and 17.60.160, the RD2 zone is an appropriate zone for this land use designation. The project proposes a large park of about 2.5 acres which would be dedicated to the City. The park includes asphalt/concrete pathways, eight pavilions, ten picnic tables spread among the pavilions, garbage receptacles, grills, a drinking fountain, two pickleball courts, one full basketball court, trees, landscaping, and open lawn space. The proposed location of the park results in 91 residential lots in the southern third of the subdivision and lot 101 in the far northeast corner being outside of the quarter-mile distance. The application identifies the development to be constructed and platted in seven phases. One possible consideration may be that phases 1, 2, and 3 could be combined and re-divided into two phases so that the park feature is developed as part of phase 2 rather than 3. Staff recommends a number of changes to the park plan in the staff report. The development is required to achieve 246 points; the plan achieves 248 points. The development includes five retention areas throughout; staff suggests considering park strip drainages, swales, or some other low impact development method rather than multiple retention areas.

The proposed road network includes multiple connections: two road connections to the north to Tiffany Lane, three connections to the east to the future collector road that will run along that side of the development, two connections to the south to the future collector road, and three connections to the west to the concepted Triumph residential development. The plans are missing the half-width for the collector roads on the east and south of the property which should be included in the project. Collector roads are required to have street trees and residential lots with side or rear lot lines along collector roads are required to have privacy fencing. Two proposed street names in the plans are already used/approved elsewhere in the City and will need to be renamed: Maverick Road and Wyatt Lane.

The Planning Commission held a public hearing on the requests on January 12, 2021, and unanimously voted 4 to 0 with one absentee to recommend approval of the master development plan request with the following conditions:

1. That Phases 1, 2, and 3 shall be adjusted into two phases, and the park feature constructed as part of Phase 2;
2. Revisions shall be made to the park plan as outlined in the staff report;
3. Consider utilizing park strip drainage, swales, or other low impact development method in place of multiple retention areas; and
4. Incorporation of the half-width of the east and south collector roads.

The Planning Commission unanimously voted 4 to 0 with one absentee to recommend approval of the preliminary plat to the City Council with the following conditions:

1. Incorporation of the half-width of the east and south collector roads;
2. Renaming of Maverick Road and Wyatt Lane;
3. Streetlighting is required to comply with EMMC 15.10.390; and
4. Privacy fencing must be installed for residential lots with a rear and/or side lot adjacent to a collector road in compliance with EMMC 16.35.090.

The Planning Commission unanimously voted 4 to 0 with one absentee to recommend approval of the General Plan with the condition that the amendment shall revise the Future Transportation Plan Map for the road running along the north edge of the subject property between the future Airport Road and the future collector road to the east of the subject property from a "major arterial" to a "collector."

The Planning Commission unanimously voted 4 to 0 with one absentee to recommend approval of the rezone request.

Councilmember Curtis expressed concern regarding the five retention areas and suggested the areas be consolidated.

Mr. Kane explained that the staff recommendation of park strips instead of the retention areas would help disburse the runoff collection and are less likely to be obstructed by silt.

Councilmember Love said that during the Planning Commission meeting, the applicant said their engineer had suggested the five retention areas. The applicants indicated they would prefer other options to address the runoff from the sloped areas. The Planning Commission discussion also considered that the maintenance of the ponds would fall to the City, as there would not be a homeowner's association for the development, and also discussed whether to improve the areas rather than having the land retained as natural open space. She advocated for requiring the improvement of the retention areas if possible and inquired regarding the anticipated traffic for the area.

Mr. Kane explained that the staff recommendation for the minimum 53-foot width of the road between the subject property and the future Airport Road to be the width of a collector road rather than a major arterial is based upon the traffic study the applicant submitted that suggested the reduction of the right-of-way. In the proposal, the applicant has not provided dedication of the roadways.

Councilmember Love stated that in the material provided, Scarlett Ridge appears to be in a solitary location; however, the 320-acre Foothill Residential area to the east of the development would utilize the proposed roadways. She expressed her desire to error on the side of requiring too large of a road rather than risk the installation of an inadequate road to meet the needs of the future residents in that area.

Councilmember Clark concurred with the desire for a larger road. She noted previous flooding in the City which resulted in additional retention requirements. She advocated for the improvement of the areas due to safety issues that resulted in the improvement of other natural open space retention areas in the City.

City Engineer Chris Trusty stated that the Engineering, Storm Drain, and Parks and Recreation department staff desire to find the appropriate level of improvement for the retention areas, and discussed maintenance costs for rock or grass retention areas, and difficulties due to the areas being wet the majority of the time. He also expressed concerns regarding unimproved, native areas. State agencies encourage low-impact design that directs the water flow into the storm drain system as if the area were undeveloped. The design would need to account for hillside runoff and would likely require the incorporation of some retention areas.

Councilmember Clark requested that the application include a detailed plan to address runoff concerns when the item returns to a future meeting.

Applicant representative Ryan Kent clarified that they are open to alternative options to the retention ponds, including off-property solutions, as the retention areas would reduce buildable acreage. He recommended that his engineer discuss possibilities with Mr. Trusty prior to the next meeting. They hired a traffic engineer to evaluate the project because they believed the recommended road widths are wider than necessary, since the Maser Transportation Plan was compiled prior to the rezoning of the area. He said that building narrow roads would promote a lower density for the area. The installation of wide roadways would require the reduction of lot sizes and would impact their ability to develop the number of one-acre lots desired by the City.

1.C. DISCUSSION – Wildlife Corridor Overlay Zone Development Code Amendment

Mr. Kane presented the item. The Eagle Mountain General Plan includes a number of key initiatives, goals, and strategies in order to create the community residents desire and appreciate. One such strategy is to preserve wildlife migration routes and habitat, where possible. This strategy, included in the Meaningful Open Space and Amenities initiative, is outlined as part of the goal to preserve Eagle Mountain's scenic beauty, vistas, and wildlife habitat. The amendment establishes the purpose of the overlay, restrictions and requirements for the corridor, and methods of further protection. Upon adoption of the Municipal Code amendment, staff will work with property owners to establish and request rezoning of properties to apply the overlay zone and create a continuous migration and habitat corridor through the City. The standards provide support for and methods by which to preserve wildlife migration routes and habitat in and through Eagle Mountain City.

The Planning Commission held a public hearing on the Municipal Code amendment on January 12, 2021, and unanimously voted 4 to 0 with one absentee to recommend approval of the amendment with the following conditions:

1. Include a provision that regulates but does not prohibit off-highway vehicle (OHV) access in narrow portions of the corridor in order to minimize negative impacts; and
2. To remove EMMC 17.49.070(A)(3) "Developer may transfer density from overlay zone areas to other areas within a project or development in the case where significant buildable

property is made unbuildable by this overlay zone, as approved on a case-by-case basis by the City Council.”

Mr. Kane noted that EMMC 17.49.070 would still allow for amenity points to be awarded even if the City Council determined to approve the Planning Commission recommendation to remove the density transfer language.

Mr. Kane explained the recommendation to regulate OHV access to the narrow areas was due to resident use of OHVs in some areas proposed for the overlay, while finding ways to logically allow OHV use of the corridor without impeding animal use of and access to the narrow areas.

Councilmember Clark noted that the Planning Commission discussion included concerns that it would be difficult to enforce the OHV restrictions. The vague wording was intentional to encourage best practices and to educate the public.

Councilmember Curtis stated that he supports the item and appreciates citizen efforts to promote and prepare the amendment for the wildlife corridor. He agrees with the Planning Commission regarding the removal of allowing density transfer. He suggested that should the Council determine to allow density transfers, the wording should be altered to “buildable land” rather than “total land” to prevent the overlay to allow the conversion of unbuildable land within the wildlife corridor to increased density in the overall project. He expressed concern regarding verbiage that states, “Sensitive areas within the overlay zone shall be protected from human activity by minimizing access into or through the sensitive areas,” and, “No recreational vehicles, such as Off-Highway Vehicles (OHVs), shall be allowed in the corridor during the mule deer migration season, except for corridor maintenance.” This would allow awarding of amenity credits for land within the corridor and would then restrict public access to that land. Instead, they can use the overlay to regulate adjacent land uses. He said that the wildlife corridor will eventually become a public park and recommended the City Council allow the public to enjoy the area in the best way possible. He advocated for clarifying the mule deer migration seasons and the associated access restriction timeframes.

Mr. Kane stated that zoning regulations cannot control adjacent areas and the verbiage in EMMC 17.49.080 regarding minimizing access in sensitive areas is an unenforceable recommendation for guidance purposes and best practices for adjacent areas.

Mayor Pro Tempore Burnham noted that portions of the corridor will encompass privately owned property which would limit or prohibit public access to the portions of the wildlife corridor. She inquired regarding the overall vision for the wildlife corridor including public access for recreation.

Mr. Kane clarified that the majority of the land proposed for the overlay will likely be private or Bureau of Land Management property and not City-owned. The zoning element is a first step towards further conservation of the land. Public access rights to private land will be negotiated in the future to acquire perpetual easements for the wildlife corridor across the property.

Assistant City Administrator/Community Development Director Steve Mumford stated that the Division of Wildlife Resources (DWR) provided data regarding mule deer movement within the City. They discussed options with the DWR to reduce the number of deer hit on City roads for the mutual benefit of the deer and the residents. The City desires to balance the safety and preservation of wildlife with the potential recreation benefits to the residents in ways that pose a minimal disruption to wildlife. He said that although he is not a proponent of allowing density transfer, the City needs to consider the viable options for obtaining land for the corridor. The City hopes that the landowners will dedicate the land for the wildlife corridor, which is unlikely to occur frequently. Grant opportunities and private group investments may allow the City to purchase the land; however, due to the expanse of the wildlife corridor, land purchase will come at a significant cost. He advocated for allowing multiple options for obtaining the land.

Councilmember Love expressed support for protecting wildlife while providing recreational opportunities.

Discussion ensued regarding the potential eligibility of impact fees to fund land purchase for the wildlife corridor.

2. AGENDA REVIEW

9. BID AWARDS

9.A. Water Re-Use Master Plan Bid Award – Bowen Collins and Associates

Mr. Trusty stated that this bid represents steps the City can take to address water needs for the City as soon as possible. The Water Re-Use Master Plan will identify the infrastructure required and plan for a water reuse program to install secondary water systems in new developments. The study will also determine the water quality necessary to reuse water from businesses within the City and the appropriate guidelines for future businesses that produce reusable water.

Mayor Pro Tempore Burnham noted that due to the pace of building in the City, implementing a secondary water system and determining the scope and location of the desired infrastructure should be a priority.

11. CHANGE ORDERS

11.B. Airport Road Alignment and Design Change Order #2 – Civil Science

Councilmember Curtis requested a preliminary draft of the alignment, and Mr. Trusty stated that he will email a map with the alignment to the City Council.

13. RESOLUTIONS

13.A. Declaring Surplus Property – Fleet Vehicles

Fleet and Facilities Operations Director Jeff Weber explained surplus vehicles are sold on the www.govdeals.com website, as the vehicles generally sell for more on the website than at auction. The purchase of the vehicles is open to the general public. The City is charged 6 percent of the sale price for auction fees, where GovDeals charges the purchaser a fee to purchase through the website.

14. ORDINANCES/PUBLIC HEARINGS

14.A. ORDINANCE/PUBLIC HEARING – An Ordinance of Eagle Mountain City, Utah, Rezoning Property Located on Lake Mountain Road from Agriculture to RA2.

Mr. Kane explained that the County indicated that there would be minimal if any tax increase impact to the landowner to divide the property into multiple parcels in order to dedicate the Lake Mountain Road right-of-way to the City.

14.B. ORDINANCE/PUBLIC HEARING – An Ordinance of Eagle Mountain City, Utah, Amending the Eagle Mountain Municipal Code Chapter 17.58 Historical Preservation Zone.

Mr. Kane said inquires with State representatives verified that the City will still be certified and qualify for grants should the Planning Commission act in the capacity of the Historical Preservation Board.

14.D. ORDINANCE/PUBLIC HEARING – An Ordinance of Eagle Mountain City, Utah, Approving the Third Amendment to the Fiscal Year 2020-2021 Budget.

Finance Director Kimberley Ruesch explained that the Accela software was approved for use by the Building Department and the Recorder's Office for accounting uses. The increased expense will enable additional features required to build the necessary reports utilized by staff. Staff is working with Accela to reduce the expense and the amendment represents the highest amount the City would be charged for the implementation of the additional software features.

15. MASTER SITE PLAN

15.A. MOTION – Scenic Mountain Phase C Master Site Plan

Mr. Kane presented the changes to the master site plan in accordance with requests and feedback from the City Council in the January 5 meeting. The applicant has also provided additional color palette examples and details for the cluster mailbox to emulate the design of the townhomes. The new design implements decorative gables, detailed grills, bay windows, staggered rooflines, decorative trim and moldings, window grids, decorative doors and windows, columns, porches, architectural lighting, and pop-outs. The applicant has also relocated the cluster mailbox to Hurstbourne Drive adjacent to retention areas, reduced retaining walls to a maximum of five feet tall, renamed Elkhorn Drive to Bugle Drive, added turn radii for all alley entries and exits,

prohibited parking along the south side of Hurstbourne Drive, added two entrances to the pickleball court, added three trees around the pickleball court and two trees near the tot lot, and adjusted the pickleball court fencing to ten feet high.

Councilmember Curtis thanked the applicants for the adjustments to the project and said the elevations better align with the intent of the elevations in the master development agreement.

Applicant representative Jason Harris stated that opposite and adjacent buildings will utilize different color palettes.

Discussion ensued regarding the proposed plan failing to meet the parking requirement by one stall. It was later discovered the “Phase 2” label on the plat map covered a parking stall. With the inclusion of the additional parking stall, it was determined the plan met the parking requirement.

Councilmember Love requested the applicant add fencing along the top of the retention area.

Mr. Kane stated the Engineering Department encourages and requests fencing along retention walls for safety purposes.

Mr. Harris stated that the privacy fencing around the retention basin is necessary due to the steepness of the slope to mitigate safety concerns.

Councilmember Clark commended the applicant for addressing the Council’s concerns including ADA accessibility.

16. ORDINANCE

16.A. ORDINANCE – An Ordinance of Eagle Mountain City, Utah, Amending the Eagle Mountain Municipal Code Chapters 2.05 Employees and Personnel and 2.10 Mayor, and Enacting Chapters 2.16 City Administrator and 2.27 Board Appointment Process.

City Attorney Jeremy Cook presented changes to the amendment.

Councilmember Love thanked Mr. Cook for his work on the item and asked if Mayor Westmoreland would vote on the item. She expressed concern regarding the optics of voting on the amendment when the Mayor is not in attendance.

Mr. Cook stated that Mayor Westmoreland has expressed support for the changes, and the Council should feel confident moving forward.

City Recorder Fionnuala Kofoed stated that the Mayor could possibly join the meeting for the policy discussion and vote on the item to be able to break a tie should the City Council encounter a split vote on the item due to the absence of Councilmember Gray.

Councilmember Curtis stated that due to the discussion at the previous meeting, he is comfortable moving forward and expressed concern with requiring the Mayor to join the meeting when he is feeling unwell.

Mayor Pro Tempore Burnham recommended the Mayor provide a statement for the record to resolve concerns regarding the optics of the Mayor not participating in the discussion.

3. ADJOURN TO A CLOSED EXECUTIVE SESSION

No closed session was held. Mayor Pro Tempore Burnham adjourned the meeting at 6:05 p.m.

7:00 P.M. POLICY SESSION – VIA LIFESIZE ELECTRONIC MEETING

ELECTED OFFICIALS PRESENT ELECTRONICALLY: Mayor Pro Tempore Donna Burnham and Councilmembers Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love. Mayor Tom Westmoreland was excused.

CITY STAFF PRESENT ELECTRONICALLY: Paul Jerome, City Administrator; Steve Mumford, Assistant City Administrator/Community Development Director; Kimberly Ruesch, Finance Director; Pete Kane, Planning Manager; Fionnuala Kofoed, City Recorder; Elizabeth Fewkes, Recording Secretary; Chris Trusty, City Engineer; Jeremy Cook, City Attorney; Brad Hickman, Parks and Recreation Director; Zac Hilton, Streets and Storm Drain Manager; Jeff Weber, Fleet and Facilities Operations Director; Ross Fowlks, Fire Chief; Eric McDowell, Deputy Sheriff; and Robert Ballif, Engineering Assistant.

4. CALL TO ORDER

Mayor Pro Tempore Burnham called the meeting to order at 7:05 p.m.

5. PLEDGE OF ALLEGIANCE

City Recorder Fionnuala Kofoed led the Pledge of Allegiance.

6. INFORMATION ITEMS/UPCOMING EVENTS

- Free meal pickup for seniors ages 60 and over will continue each Monday and Wednesday at the Senior Center until further notice. For details, please visit the City website calendar.
- Utah County Health Department is managing COVID-19 vaccine distribution for Utah County residents. You may sign up for text or email alerts by texting UCHEALTH to 888777 to receive notification of when appointments are available and who is eligible. If you have a question or need help registering for your appointment, call the COVID-19 hotline at 1-800-456-7707. The hotline has language and translation services in more than 100 languages, including Spanish. The health department is also seeking medical and non-medical volunteers to assist with vaccine administration. Please visit their website for details.

To receive City notifications, including emergency info, news, events, and traffic alerts, sign up at emcity.org/notifyme.

7. PUBLIC COMMENTS

Mayor Pro Tempore Burnham opened public comment at 7:09 p.m.

Ms. Kofoed noted that the Recorder's Office received several public comments regarding the Wildlife Corridor Overlay Zone. The comments will be added to the public record when the item is presented at for consideration at a future meeting.

Mayor Pro Tempore Burnham closed public comment at 7:09 p.m.

8. CITY COUNCIL/MAYOR'S ITEMS

Councilmember Clark

Councilmember Clark recognized the Eagle Mountain Volunteers in Police Services (VIPS) and thanked them for their service and dedication to the City. The VIPS will be presented with a City challenge coin as a token of appreciation from the City.

VIPS representative Vincent Liddiard informed the Council and the public about the VIPS program and responsibilities and thanked the volunteers for their service. For more information regarding the program, including how to be involved, email ucso.vips@gmail.com.

Mayor Pro Tempore Burnham and Councilmembers Love and Gray expressed their appreciation to the Eagle Mountain VIPS participants.

CONSENT AGENDA

9. BID AWARDS

9.A. Water Re-Use Master Plan Bid Award – Bowen Collins and Associates

10. BOND RELEASES

10.A. Brandon Park Phase A, Plat 8 – Into Warranty

10.B. Brandon Park Phase A, Plat 9 – Into Warranty

10.C. Glenmar Ranch Phase, B Plat 3 – Into Warranty

10.D. Ranches Estates Plat D – Into Warranty

11. CHANGE ORDERS

11.A. Pony Express Widening Design Change Order #5 – Horrocks Engineers

11.B. Airport Road Alignment and Design Change Order #2 – Civil Science

12. MINUTES

12.A. January 5, 2021 – Appeals Board Meeting

12.B. January 5, 2021 – Regular City Council Meeting

13. RESOLUTIONS

13.A. Declaring Surplus Property – Fleet Vehicles

MOTION: *Councilmember Clark moved to approve the consent agenda. Councilmember Curtis seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love. The motion passed with a unanimous vote.*

SCHEDULED ITEMS

14. ORDINANCES/PUBLIC HEARINGS

14.A. ORDINANCE/PUBLIC HEARING – An Ordinance of Eagle Mountain City, Utah, Rezoning Property Located on Lake Mountain Road from Agriculture to RA2.

Mr. Kane presented the item. The subject property of 4.73 acres is located near 5200 Lake Mountain Road and includes the Lake Mountain Road right-of-way. The parcel is currently zoned Agriculture. The property owner would like to build a home on the property, which would require a rezone to RA2, as the Agricultural zone requires a lot size of 5 acres or greater for home construction.

The majority of the parcel is designated as Agriculture/Rural Density One on the General Plan, with 1.1 acres on the west side of the property designated as Parks and Open Space. An RA2 zone is appropriate in the Agriculture/Rural Density One designation; however, RA2 is not an appropriate zone for the land designated Parks and Open Space. Staff recommends this portion of the land be rezoned to Natural Open Space (OS-N). The proposed rezone is compatible with the current use of the surrounding properties. Staff has requested the property owner dedicate a 66-foot wide right-of-way to the City. The applicant discussed the division of the property with the County, and the division is not expected to increase the tax burden to the resident. The rezone is not expected to negatively impact the surrounding property values.

Mr. Kane explained that the options to allow the applicant to build a home on the property include a rezone or a variance. A variance requires proof of hardship. The property is identified on the General Plan with Agriculture/Rural Density One which includes the RA2 zone, so it is preferable to rezone the property to allow the construction of a single-family home. Granting a variance could

set a precedent for variance requests in the future. The rezone also allows the City to secure the Lake Mountain Road right-of-way.

The Planning Commission held a public hearing on the rezone request on December 8, 2020, and unanimously voted to recommend approval of the rezone to the City Council with the following conditions:

1. The 1.1 acres on the west side of the parcel shall be zoned OS-N from the western property line up to the eastern border of the PacifiCorp corridor;
2. The portion of property from the eastern border of the PacifiCorp corridor to the western edge of the proposed road dedication shall remain Agriculture and no accessory dwelling units be allowed on this portion of the property;
3. A 66-foot right-of-way shall be dedicated to the City; and
4. The remainder of the property shall be rezoned as RA2.

The City Council could also retain Agriculture zoning for the western portion of the property instead of rezoning it to OS-N, as the Agriculture zone is appropriate for the open space land use designation. This prevents a small parcel of OS-N zoning, as the powerline corridor has not been rezoned to OS-N. The western parcel could then be zoned to OS-N when the powerline corridor is rezoned.

The Planning Commission added a note that there may be a possible need to split the property into two lots due to the right-of-way dedication. Staff agrees with this and recommends that the property owner record a plat, going through the final plat process with staff, to establish the two lots and the road dedication.

Mayor Pro Tempore Burnham opened the public hearing at 7:31 p.m. No comments were submitted to the City Recorder's Office and no public was in attendance to make comment. As there were no comments, Mayor Pro Tempore Burnham closed the hearing.

Councilmember Curtis stated that his intention is for this area of the City to remain mainly five-acre lots and his consideration for alternate zoning for this lot is due to its unique situation.

Mr. Kane verified that due to the RA2 zone restrictions, the applicant could only build one home on the property. An accessory apartment in conjunction with the home on the east would be allowed but would be prohibited on the western 1.1-acre parcel. Mr. Kane reviewed the use limitations should the parcel be zoned to OS-N and explained that the presence of the power corridor also prohibits the construction of structures, regardless of zoning. The property would remain under the ownership of the applicant unless and until other actions are implemented by the City regarding the power corridor.

Discussion ensued regarding the zoning of the property under the power corridor.

Applicant Tyler Woodward stated his willingness to adhere to either zoning recommendation for the portion of the property west of Lake Mountain Road, as he is not planning to construct any type of structure in that area.

MOTION: *Councilmember Curtis moved to approve an ordinance of Eagle Mountain City, Utah, rezoning property located on Lake Mountain Road from Agriculture to RA2 with the following conditions:*

- 1. The 1.1 acres on the west side of the parcel shall be zoned OS-N from the western property line up to the eastern border of the PacifiCorp corridor;*
- 2. The portion of property from the eastern border of the PacifiCorp corridor to the western edge of the proposed road dedication shall remain Agriculture and no accessory dwelling units are allowed on this section of the property;*
- 3. The applicant shall dedicate a 66-foot-wide right-of-way to the City;*
- 4. The remainder of the property shall be rezoned to RA2; and*
- 5. The applicant shall go through the final plat process with staff to record a plat to establish the two lots and the road dedication.*

Councilmember Clark seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love. The motion passed with a unanimous vote.

14.B. ORDINANCE/PUBLIC HEARING – An Ordinance of Eagle Mountain City, Utah, Amending the Eagle Mountain Municipal Code Chapter 17.58 Historical Preservation Zone.

Mr. Kane presented the item. After review of other municipal codes, staff determined that a historical preservation overlay zoning designation is more appropriate than a historical preservation zone, as an overlay would allow properties to have an underlying zoning designation. The proposed Municipal Code amendment would incorporate language to establish an overlay zone, clarify the historical site designation process, and allow the Planning Commission to act as the Historic Preservation Board in absence of such a board.

The historic preservation process begins with identification by any person of the location of a possible important historical or archaeological site in the City. An on-site evaluation will be conducted with the property owner's consent. Next, the site will be considered for addition to the local registry through a request for designation submitted to the City. The Historic Preservation Board will then hold a public meeting to evaluate the request and criteria for designation. Once a property or site is on the local registry, it is eligible for the zoning overlay. A request to rezone the property or site may then be submitted to the City. The Planning Commission will hold a public hearing on the rezone request to make a recommendation to the City Council. Finally, the City Council will hold a public hearing to take action on the rezone request.

The Planning Commission held a public hearing on November 24, 2020, and voted unanimously with one absentee to recommend approval of the Municipal Code amendment.

Mr. Kane stated he had confirmed with the State that the City would qualify for applicable grant opportunities should the Planning Commission act as the Historic Preservation Board in the absence of a board.

Mayor Pro Tempore Burnham opened the public hearing at 7:46 p.m. No comments were submitted to the City Recorder's Office and no public was in attendance to make comment. As there were no comments, Mayor Pro Tempore Burnham closed the hearing.

MOTION: *Councilmember Love moved to approve an ordinance of Eagle Mountain City, Utah, amending the Eagle Mountain Municipal Code Chapter 17.58 Historical Preservation Zone. Councilmember Curtis seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love. The motion passed with a unanimous vote.*

14.C. ORDINANCE/PUBLIC HEARING – An Ordinance of Eagle Mountain City, Utah, Amending the Eagle Mountain Municipal Code, Enacting Chapter 17.63 Ridgeline Protection Overlay Zone.

Mr. Kane presented the item. The Planning Commission held a discussion during the summer of 2020 as to whether the Ridgeline Protection Standards chapter should be updated. The conversation focused on the ability to better visualize and increase awareness of areas that fall under these regulations by establishing a zoning district. A zoning overlay designation was proposed as it would allow a property's existing zoning designation to carry which includes land uses, while adding the regulations of this chapter. The proposed Municipal Code amendment uses language in EMMC 17.62 Ridgeline Protection Standards to establish the overlay zone. The amendment does not change any of the existing standards within EMMC 17.62. This allows the current standards to remain enforceable while properties undergo the rezone process to apply the overlay zone. Once the overlay zone is applied to the applicable properties, should the amendment be approved, the City can then amend Municipal Code to repeal EMMC 17.62 Ridgeline Protection Standards, as the chapter would be redundant and no longer necessary.

The Planning Commission held a public hearing on the Municipal Code amendment on November 24, 2020, and voted unanimously with one absentee to recommend approval of the amendment to the City Council with the condition that staff shall work with the City Attorney to incorporate language that will protect the areas that fall under the definition of “ridge” or “prominent ridge,” and that “ridgeline setback” be subject to the regulations of this chapter until the rezoning process is completed and the zoning overlay added to the City’s zoning map. The Municipal Code chapter as presented in the staff report reflects the Planning Commission’s request.

Councilmember Gray stated he was unable to review the item prior to the meeting. As he is in attendance telephonically and unable to see the presentation, he will abstain from the vote on the item.

Mayor Pro Tempore Burnham opened the public hearing at 7:51 p.m. No comments were submitted to the City Recorder's Office and no public was in attendance to make comment. As there were no comments, Mayor Pro Tempore Burnham closed the hearing.

MOTION: *Councilmember Clark moved to approve an ordinance of Eagle Mountain City, Utah, amending the Eagle Mountain Municipal Code, enacting Chapter 17.63 Ridgeline Protection Overlay Zone. Councilmember Love seconded the*

motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, and Carolyn Love. Jared Gray abstained. The motion carried with a vote of 4:0.

14.D. ORDINANCE/PUBLIC HEARING – An Ordinance of Eagle Mountain City, Utah, Approving the Third Amendment to the Fiscal Year 2020-2021 Budget.

Finance Director Kimberly Ruesch presented the item and said the amendment includes adjustments to the General, Capital Projects, and Enterprise Funds. The amendment of the one-time funding increase of \$4,397,542 is for four projects.

The General Fund increase of \$4,020 is to fund the City's share of an LED energy savings project that includes an incentive by Rocky Mountain Power that covers 75 percent of the cost of the project. The cost of the project will be recouped through energy savings over a 4-year period. An additional \$15,000 is to fund an implementation change order for the Accela Software project to include additional scripting and reporting needs.

The Capital Projects Fund increase of \$4,318,522 is to fund the Cory B Wride Memorial Park Phase 2 contracts that were awarded at the November 15, 2020 City Council Meeting. The Enterprise Fund increase of \$60,000 is to fund a Water Reuse Master Plan.

Mayor Pro Tempore Burnham opened the public hearing at 7:55 p.m. No comments were submitted to the City Recorder's Office and no public was in attendance to make comment. As there were no comments, Mayor Pro Tempore Burnham closed the hearing.

MOTION: ***Councilmember Clark moved to approve an ordinance of Eagle Mountain City, Utah, approving the third amendment to the Fiscal Year 2020-2021 Budget. Councilmember Curtis seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love. The motion passed with a unanimous vote.***

15. MASTER SITE PLAN

15.A. MOTION – Scenic Mountain Phase C Master Site Plan

Mr. Kane reviewed the information presented during the Work Session. The entire Scenic Mountain development project includes just under 35 acres of land on the south side of Wride Memorial Highway and northeast of The Ranches community. The project was granted a master development plan (MDP) and master development agreement (MDA), with the latest amended and restated agreement signed in March 2017. The MDA requires a slope transition area/natural open space along the eastern and southeastern portions of Phase C due to topography and to create a transition between uses. Phase C requires 1,000 square feet of open space per residential unit. The land use proposed is townhome residential for 84 units with alley-loaded garages.

Based on the size of the subject property, the proposed use of townhomes, and the development occurring in three separate phases, the development requires the approval of a master site plan, which Municipal Code allows to be used as the preliminary plat. The City can choose to waive the

requirement for site plan applications for the individual phases based on the master site plan submission. Each separate phase will require individual final plats.

The MDA divides the project into three planning areas. Planning Area 1/Phase A is a single-family cluster home development with the right to build up to 86 residential units with a gross density not to exceed 5.49 units/acre. The approved preliminary plat for Phase A includes 80 cluster homes on 15.65 acres. Planning Area 2/Phase B is a townhome development with the right to build up to 83 townhome units with a gross density not to exceed 8.23 units/acre. The approved preliminary plat for Phase B includes 40 townhome units on 4.16 acres, reduced from the original 10.09 acres due to land acquisitions by the Utah Department of Transportation (UDOT). Planning Area 3/Phase C is the subject of this application and was preserved as a flexible use area development allowing either a commercial office/retail development, residential units under the previous Tier III-Tier IV subdivision requirements, or a combination of residential and commercial units. The Phase C acreage was reduced from 7.22 acres to 5.39 acres due to UDOT acquisitions. The original approval permitting 120 units was reduced to 89 units due to these acquisitions. The application proposes 84 units for Phase C. The MDA allows for a maximum density of the entire project of 10.15 units/acre.

The Planning Commission held a public hearing on the master site plan application on December 8, 2020, and voted 4 to 1 to recommend denial to the City Council of the application. The dissenting vote by Commissioner Wells was based on her willingness to work with the applicant to resolve the raised concerns.

Based on the revised plans, staff recommends the City Council make a motion to approve the master site plan with the following conditions:

1. Approval of the master site plan shall serve as approval of the preliminary plat;
2. Site plans for each of the separate phases are not required;
3. Adjacent buildings shall not have the same color palette;
4. Approved fencing for Phase C shall be used in Phase B; and
5. Each townhome's exterior mechanical equipment shall be screened from view.

Councilmember Love expressed concern regarding the width of the drive lanes on Hurstbourne Drive.

Mr. Kane stated that the measurement 38-foot wide width on the plan is from sidewalk edge to sidewalk edge.

Applicant Representative Jason Harris stated that Hurstbourne Drive will have two 13-foot drive lanes for a total of 26 feet of drivable area excluding the width of the parallel parking stalls.

Mr. Harris confirmed that they understood the staff-recommended condition for adjacent buildings to have different color palettes included for opposite buildings.

MOTION: *Councilmember Curtis moved to approve the Scenic Mountain Phase C master site plan with the following conditions:*

1. *Approval of the master site plan shall serve as approval of the preliminary plat;*
2. *Site plans for each of the separate phases are not required;*
3. *Adjacent buildings shall not have the same color palette;*
4. *Approved fencing for Phase C shall be used in Phase B; and*
5. *Each townhome's exterior mechanical equipment shall be screened from view.*

Councilmember Love seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love. The motion passed with a unanimous vote.

16. ORDINANCE

16.A. **ORDINANCE** – An Ordinance of Eagle Mountain City, Utah, Amending the Eagle Mountain Municipal Code Chapters 2.05 Employees and Personnel and 2.10 Mayor, and Enacting Chapters 2.16 City Administrator and 2.27 Board Appointment Process.

City Attorney Jeremy Cook said he spoke with Mayor Westmoreland during the break after the Work Session. Mayor Westmoreland has reviewed the proposed changes and said if he were present, he would vote to approve the changes.

Councilmember Love recommended removing “determine and” from EMMC 2.10.020 “For each new city administrator, the city council shall determine and approve the process to hire the city administrator,” as she felt it could cause confusion between the Mayor recommending a process and the City Council approving the process.

Councilmember Clark advocated for retaining “determine and,” as she felt the City Council determined whether to approve the Mayor’s recommendation.

Discussion ensued regarding ambiguity surrounding the intent of the City Council during the January 5, 2021 meeting regarding the verbiage in EMMC 2.16.020, “the mayor shall recommend to the city council a process to hire a new city administrator.” The City Council determined to retain the phrase.

Mr. Cook reviewed changes requested by the City Council:

1. The addition of EMMC 2.16.040 “Annual Review: At least once every calendar year, the Mayor shall review the performance of the City Administrator and recommend to the City Council any modifications to the salary or duties of the City Administrator that the Mayor determines are appropriate;”
2. EMMC 2.27.020 “Posting of Positions: Notice of all empty board positions shall be posted on the city webpage, or other method suitable to provide notice to the public, for a minimum of ten days. The notice shall include a description of the position and provide details for the submission of an application or resume for the position. The mayor shall compile and evaluate all applications or resumes for the position;”

3. EMMC 2.27.030 “Notice to Council: Not less than five (5) days prior to publicly noticing the possible appointment of any person to an advisory board, the mayor shall provide to each member of the city council the name, and application or resume if available, of each person the mayor is considering appointing to an advisory board position. Members of the city council may individually provide the mayor with feedback or recommendations regarding each potential appointment.”

Councilmember Gray expressed concern regarding the requirement for an annual review. He said an annual review would result in an automatic annual raise for the City Administrator and requested the annual review include the provision for no additional action regarding the position to mitigate overpayment.

Councilmember Clark advocated for the inclusion of her recommendation for the annual review as an accountability mechanism that allows for but does not prescribe modifications.

Mayor Pro Tempore Burnham cited the proposed language regarding the City Administrator annual review for the benefit of Councilmember Gray who was in attendance telephonically.

Mr. Cook clarified that the Mayor’s recommendations based on the annual review can be denied by the City Council.

MOTION: *Councilmember Curtis moved to approve an ordinance of Eagle Mountain City, Utah, amending the Eagle Mountain Municipal Code Chapters 2.05 Employees and Personnel and 2.10 Mayor, and Enacting Chapters 2.16 City Administrator and 2.27 Board Appointment Process retaining the verbiage “the mayor shall recommend to the city council a process to hire a new city administrator,” in EMMC 2.16.020. Councilmember Clark seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love. The motion passed with a unanimous vote.*

17. MOTION

17.A. MOTION – Appointment of a City Councilmember as Mayor Pro Tempore.

Mayor Pro Tempore Burnham explained the duties of the mayor pro tempore and said Mayor Westmoreland has recommended Councilmember Clark as Mayor Pro Tempore for 2021.

MOTION: *Councilmember Curtis moved to appoint Councilmember Melissa Clark as Mayor Pro Tempore for 2021. Councilmember Gray seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, Jared Gray, and Carolyn Love. The motion passed with a unanimous vote.*

Councilmember Gray explained that his concerns expressed at the time of the appointment of Councilmember Burnham as Mayor Pro Tempore for 2020 was due to his belief that the City Council should select the mayor pro tempore. He clarified he did not object to Councilmember Burnham being appointed as mayor pro tempore for 2020.

18. CITY COUNCIL/MAYOR'S BUSINESS

Councilmember Gray

None.

Councilmember Gray left the meeting at 8:28 p.m.

Councilmember Clark

Councilmember Clark requested that City staff compile data and examine plans for Airport Road and Eagle Mountain Boulevard.

Councilmember Curtis

None.

Councilmember Love

None.

Councilmember Burnham

None.

19. CITY COUNCIL BOARD LIAISON REPORTS

Councilmember Curtis

Councilmember Curtis said the Eagle Mountain Arts Alliance has provided the information for City review for an agreement regarding the proposed library box program.

Councilmember Love

Councilmember Love stated she appreciates the work of the Planning Commission and their impact on the City. Serving as the Planning Commission liaison was useful and informative. The pandemic caused difficulties for the Youth Council and she hopes that those serving this year will serve next year to have the full experience.

Councilmember Clark

Councilmember Clark stated the Eagle Mountain preparedness group awards patches for certain activities and presented a patch she had received. She appreciates the efforts of the preparedness group and is excited to continue working with them in an unofficial capacity. An online class will be held with Dave Becar teaching family emergency communication strategies. The Communications Department plans to soon be able to post the emergency trainings on the City website. She expressed gratitude for staff and board member efforts. She is grateful for her time serving as liaison to the Cemetery Board and looks forward to working with the Parks and Recreation Advisory Board.

Councilmember Burnham

Councilmember Burnham thanked the Military and Veterans Advisory Board for their service and stated the board is scheduled to meet Thursday, January 21, 2021, at 7:00 p.m. She expressed appreciation to be working with the Planning Commission during her new assignment.

Mayor Pro Tempore Burnham noted the following 2021 City Council liaison assignments:

Councilmember Curtis: Library Board, Military and Veterans Advisory Board, and Planning Commission in a secondary capacity.

Councilmember Burnham: Planning Commission and Senior Council Advisory Council.

Councilmember Love: Cemetery Board and Economic Development.

Councilmember Clark: Parks and Recreation Advisory Board, Youth Council in a secondary capacity, and will also continue her City's emergency preparedness programs special assignment.

Councilmember Gray: Eagle Mountain Arts Alliance, Pony Express Events, and Youth Council.

Ms. Kofoed stated she would provide the City Council with the board applications and said board appointments should be scheduled for the next City Council meeting.

20. COMMUNICATION ITEMS

20.A. Financial Report

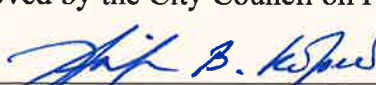
20.B. Upcoming Agenda Items

21. ADJOURNMENT

MOTION: *Councilmember Curtis moved to adjourn the meeting at 8:39 p.m. Councilmember Clark seconded the motion. Those voting aye: Donna Burnham, Melissa Clark, Colby Curtis, and Carolyn Love. The motion passed with a unanimous vote.*

The meeting was adjourned at 8:39 p.m.

Approved by the City Council on February 2, 2021


Fionnuala B. Kofoed, MMC
City Recorder

