



EAGLE MOUNTAIN CITY COUNCIL MEETING MINUTES

January 2, 2024, 3:30 p.m.
Eagle Mountain City Council Chambers
1650 East Stagecoach Run, Eagle Mountain, Utah 84005

3:30 P.M. CITY COUNCIL OATH OF OFFICE

ELECTED OFFICIALS PRESENT: Mayor Tom Westmoreland, Councilmembers Donna Burnham, Melissa Clark, Rich Wood, and Brett Wright. Councilmember Jared Gray was excused.

CITY STAFF PRESENT: Paul Jerome, City Administrator; Steve Mumford, Deputy City Administrator/Community Development Director; Fionnuala Kofoed, Assistant City Administrator/City Recorder; Cliff Strachan, Director of Legislative Affairs; Evan Berrett, Economic Development Director; Kimberly Ruesch, Finance Director; Tyler Maffitt, Communications Manager; Natalie Winterton, Grants Coordinator/Management Analyst; Terrence Dela Pena, Finance/Management Analyst; Brandon Larsen, Planning Director; Jody Bates, Chief Deputy Recorder; Mack Straw, Public Utilities Manager; Zac Hilton, Streets and Storm Drain Manager/Parks and Recreation Manager; Brad Hickman, Public Works Director; Bailey Ensign, Digital Communications Specialist; Embret Fossum, Unified Fire Authority Battalion Chief; and Eric McDowell, Chief Deputy Sheriff.

CITY STAFF PRESENT ELECTRONICALLY: Marcus Draper, City Attorney; Angela Valenzuela, Human Resource Manager; Chas Glenn, Administrative Assistant; Chris Trusty, City Engineer; Michele Graves, Library Director; and Elizabeth Fewkes, Recording Secretary.

Mayor Westmoreland called the meeting to order at 3:33 p.m.

Assistant City Administrator/City Recorder Fionnuala Kofoed administered the Oath of Office to recently elected City Councilmembers Rich Wood and Melissa Clark.

4:00 P.M. WORK SESSION

ELECTED OFFICIALS PRESENT: Mayor Tom Westmoreland, Councilmembers Donna Burnham, Melissa Clark, Rich Wood, and Brett Wright.

ELECTED OFFICIALS PRESENT ELECTRONICALLY: Councilmember Jared Gray.

CITY STAFF PRESENT: Paul Jerome, City Administrator; Steve Mumford, Deputy City Administrator/Community Development Director; Fionnuala Kofoed, Assistant City Administrator/City Recorder; Cliff Strachan, Director of Legislative Affairs; Evan Berrett, Economic Development Director; Kimberly Ruesch, Finance Director; Tyler Maffitt, Communications Manager; Natalie Winterton, Grants Coordinator/Management Analyst; Terrence Dela Pena, Finance/Management Analyst; Brandon Larsen, Planning Director; Jody Bates, Chief Deputy Recorder; Mack Straw, Public Utilities Manager; Zac Hilton, Streets and Storm Drain Manager/Parks and Recreation Manager; Brad Hickman, Public Works Director; Bailey Ensign, Digital Communications Specialist; Embret Fossum, Unified Fire Authority Battalion Chief; and Eric McDowell, Chief Deputy Sheriff.

CITY STAFF PRESENT ELECTRONICALLY: Marcus Draper, City Attorney; Angela Valenzuela, Human Resource Manager; Chas Glenn, Administrative Assistant; Elizabeth Fewkes, Recording Secretary; Chris Trusty, City Engineer; and Michele Graves, Library Director.

Mayor Westmoreland called the work session to order at 4:02 p.m.

1. CITY ADMINISTRATOR INFORMATION ITEMS

1.A. UPDATE – City Administrator Items

Public Works

- Staff have been working on gathering data to be entered into the Cartegraph – OpenGov asset management software. Data gathering will be completed and a training event on the software will be held for staff the week of February 12, 2024. Once the training event is completed staff will utilize the software for three months to determine issues and corrections. It is anticipated that the first phase including Wastewater, Water, Transportation, and Signals will go live in May of 2024.

Public Utilities

- Well #4 is on schedule to have the repaired motor installed on January 4th.
- There were issues with the December meter read cycle. Sensus completed an upgrade to the firmware on the drive-by system, this update corrupted the read file. This delayed the reading cycle; at the same time, the City experienced a power inverter failure on one of the towers for the reading process. This is under repair and should be operational before the next billing cycle. There were no delays to the reading process.

Public Services

- Smith Ranch Park – Spohn Ranch has mobilized out to the park and will begin construction on the skatepark this week. They will begin by building the framework for the skatepark and will start moving dirt in the next couple of weeks.
- Black and McDonald are continuing work on Pony Express Parkway. They have completed Phase 1 of the project from Oquirrh Ranch to Airport Road. Staff is working on scheduling to energize the first phase that has been completed. They will continue to move south to Eagle Mountain Boulevard.
- The Streets Department is installing no parking signs along Aviator Avenue. Staff have been working with Cedar Valley High School on this issue and both parties agreed this is an appropriate action for the safety of the students.

Community Development

- In December, the City issued 68 new residential permits – 62 single-family and 6 multifamily. Business permits were issued for Eagle Mountain Pet Care and Gamer's Inn. Certificates of Occupancy were issued for Jersey Mike's, Burt Brothers, Ranches Golf Course Clubhouse, Chipotle, and Papa John's.
- Zoning Map Status: The Planning Commission recommended approval of the map. The item is currently scheduled for a work session in two weeks, and approval in February. Staff is still finalizing zoning research and making edits for usability. Deputy City Administrator/Community Development Director Steve Mumford will meet individually with Council members to review the map as needed.
- Saratoga Springs Annexation: Saratoga Springs is proposing an annexation of some property south of SilverLake. If Councilmembers have concerns, in addition to future roads, the future potential high school, and trail access, please let the Mayor know.

Economic Development

- Business Openings include Chipotle, Noodles & Co., and Burt Brothers Tire & Service. Papa John's will have their grand opening soon, more details to come.
- Staff is gathering quotes for a hotel feasibility study and confirming participation in a cost-sharing arrangement.

Engineering

- City staff received legal descriptions for the northern portion of Old Airport Road and have sent these to obtain appraisals.
- Drilling for Well #7 is currently at 424 feet; the total design depth is 1500 feet. The crew expects to hit the water level around 500 feet. The driller performed a deviation survey at 300 feet and informed the City that the project is proceeding as expected.

2. TRAINING

2.A. COUNCIL TRAINING – Open and Public Meetings Act and Municipal Officers' and Employees Ethics Act

City Attorney Marcus Draper presented training on the Open and Public Meetings Act and Municipal Officers' and Employees Ethics Act.

3. AGENDA REVIEW

9.A. First Amendment to the Retail Coach Agreement for Professional Services

Mayor Westmoreland stated that the item would be removed from the consent agenda and placed as a regularly scheduled item to be approved following item 12.A. as the approval of this item is dependent on the passing of the associated budget allocations.

Economic Development Director Evan Berrett explained that the agreement with Retail Coach has an optional annual renewal. The original contract amount was \$45,000 and the renewal amount is \$30,000. Retail Coach assists the City with retail recruitment of high-value businesses and has resources, such as contact information, and demographic and collocation information, the City does not have. Retail Coach has been instrumental in the City being successful in achieving its economic goals. He feels it will be helpful to contract for an additional year and later evaluate whether additional assistance is merited for the following fiscal year.

Councilmember Clark congratulated Mr. Berrett on the success that Eagle Mountain City has seen at economic conferences.

9.B. Second Amendment to the Stadion LLC Development Agreement Related to Landscaping Requirements

Councilmember Burnham inquired if the agreement could be amended to include trees in addition to water-efficient, natural landscaping. Mayor Westmoreland agreed.

Councilmember Gray joined the meeting electronically at 4:34 p.m.

Applicant representative Travis Perry with Psomas explained that staff had raised concerns about the long-term viability of the trees on the site because of the location, roadway swell, and trees in the

right-of-way in other similar areas of the City not thriving. He offered to provide trees to the City to be planted where they would be utilized and beneficial.

The Council supported allowing the trees to be planted in a more favorable location.

9.C. Amendment to Restrictive Easement, Right of Entry, and Right of Reversion – Vanguard Ranches Golf Course, LLC

Councilmember Wood requested the design of Comcast's structure to be harmonious with the homes in the area.

Applicant Jeff Harbertson with Vanguard Ranches Golf Course, LLC said that Councilmember Gray had requested the fee-in-lieu for parks to be increased to \$40,000. He has been unable to verify with Comcast that they are willing to pay an additional \$10,000 from the amount previously agreed upon. He will cover the difference if Comcast is only amenable to contribute \$30,000 to the fee-in-lieu. Comcast has indicated it is their model to match architectural features in the vicinity. The area around the equipment shed will be fenced. The fencing will likely be composed of wrought iron. He is open to negotiating the agreement for the golf course as he desires to resolve issues with the contract.

Discussion considered the appropriate zoning and buffering for the parcel. Public and private utilities are allowed as special uses in zones, including open space zones. The current zoning of the parcel is the Golf Course Open Space Zone.

Councilmember Wright said that he is willing to approve the amendment with the understanding that Mr. Harbertson will work with the City to amend the golf course agreement.

10.A. MOTION – Approval of the 2024 City Council Meeting Schedule (as amended)

Discussion ensued regarding conflicts with caucus night on Tuesday, March 5th, the desire to have two meetings each month whenever feasible to prevent long agendas, as well as plans to hold joint meetings with neighboring cities to discuss regional issues.

The City Council determined to move the March 5th meeting to March 6th and to add a November 6th meeting as a meeting cannot be held on Tuesday, November 5th due to the election. Joint meetings with other municipalities will be added to the calendar as special meetings once they have been scheduled.

11.A. RESOLUTION – Timpanogos Special Service District Reorganization

Councilmember Wright requested to remove the item from the agenda until after the action at the State Legislative level requested by the City Council when tabling the item during the December 5, 2023 meeting.

12.A. ORDINANCE/PUBLIC HEARING – An Ordinance of Eagle Mountain City, Utah, Adopting Amendment #3 to the Fiscal Year 2023-2024 Annual Budget

Finance Director Kimberly Ruesch reviewed the budget items tabled at the December 5, 2023 meeting for further consideration representing a total proposed adjustment of \$325,380 to the budget as follows:

- \$4,500 – Equipment for the Forester

- \$55,895 – Forester personnel costs for a partial year
- \$166,985 – Branding implementation
- \$30,000 – Retail Coach one-year contract renewal
- \$68,000 – Ford F350 vehicle for the Forester position

Public Works Director Brad Hickman explained that the City is overdue for a Forester to map, catalog, manage, and care for the City's approximately 14,000 trees. It would be beneficial to have the individual be an integral part of the development of the tree master plan. Additionally, the individual will participate in public outreach and education efforts.

Councilmember Wright requested that Mr. Hickman prepare a job description and allow Council feedback on the responsibilities and duties of the position.

Communications Manager Tyler Maffitt verified that the Brand Playbook has been completed and will be presented to the City Council for feedback at a future meeting.

13.A. BID AWARD – WDG (Web Development Group) Platforms – New City Website

Mr. Berett stated that a City government's website is typically the first, and primary, interaction with a community's residents and businesses. Receiving more than 1.2 million visits in the past year comprised of about 410,000 visitors, the website is the primary communication channel for the City government. Eagle Mountain City needs a new website as part of a comprehensive rebranding of the City and the community. It is important that a high-quality website is delivered to residents, businesses, and other stakeholders.

Mr. Maffit explained that the new website is considered a subproject of the City rebranding. A subcommittee of the Comprehensive Marketing Plan Review Committee was tasked with upgrading the City's website. As part of this effort, substantial research was put into neighboring communities that have undertaken a similar project. To best understand their budgeting process, samples of requests for proposals (RFPs) were obtained from other City governments and compared against the needs of Eagle Mountain City. An initial RFP process saw the return of 21 bids. These bids were narrowed to the top three firms, which conducted presentations to the group. The subcommittee rejected all bids for either being too expensive, inadequate, or simply not an ideal fit to work with Eagle Mountain City. Following a revamp of the RFP itself, select firms were identified and asked individually to submit bids for additional consideration. In total, three firms bid on this project in round two of bid requests. The top two firms were invited to present, and a final firm was selected for recommendation to the City Council. A substantial review of the bids and an interview with the top firms was conducted. In the end, Web Development Group was selected as the appropriate firm for contract services to provide a user-centered focus.

Mr. Berrett noted that WDG is an award-winning leader in their field and exceeds the level of expertise of the City's current vendor. Web Development Group met the requirements of the RFP and has expressed a strong interest in pursuing innovative solutions. This firm also demonstrated vast experience in their portfolio, including work for: The White House, The National League of Cities, nonprofit groups, and local government agencies. Staff is confident that WDG can elevate the look and feel of the website and provide improved user experience with search functionality, document uploads, and access to data.

As part of the City's rebranding efforts, about \$50,000 was budgeted for this comprehensive redesign of the City website. Web Development Group has bid \$95,000 for this project. After meeting

consistently with staff for a period of one month, WDG offered innovation and solutions beyond the original scope offered, landing at a price of \$135,000. The project is anticipated to take five to seven months to complete. In the interim, the website will be reskinned with new branding, colors, and logo.

City Administrator Paul Jerome confirmed that the dates in the packet materials that were impacted by the tabling of the item will be updated.

Discussion ensued regarding the following:

- Improved search functionality saving time for both residents and improving the City's ability to communicate with the public;
- A high-quality website helping Eagle Mountain stand out from other cities;
- In the first discovery phase of the project, WDG will gather feedback and data regarding the City's desired design and functionality features for the website;
- The optional budget range of \$5,000 to \$20,000 for content and Search Engine Optimization (SEO) strategy, \$5,000 to \$20,000 for content migration, and \$20,000 for innovation that can be added to the contract or performed in-house;
- The City allocating \$40,000 of the total \$135,000 to the anticipated expense of the optional budget items; and
- Adding benchmarks to gauge the time management of the project to ensure completion within the allotted timeframe and budget.

4. ADJOURN TO A CLOSED EXECUTIVE SESSION

MOTION: *Councilmember Burnham moved to adjourn to a closed session for the purpose of discussing reasonably imminent litigation; and/or the purchase, lease, or exchange of real property, pursuant to Section 52-4-205(1) of the Utah Code, Annotated. Councilmember Wright seconded the motion.*

Those Voting Yes	Those Voting No	Those Abstaining	Those Absent
☒ Donna Burnham	☐ Donna Burnham	☐ Donna Burnham	☐ Donna Burnham
☒ Melissa Clark	☐ Melissa Clark	☐ Melissa Clark	☐ Melissa Clark
☒ Jared Gray	☐ Jared Gray	☐ Jared Gray	☐ Jared Gray
☒ Rich Wood	☐ Rich Wood	☐ Rich Wood	☐ Rich Wood
☒ Brett Wright	☐ Brett Wright	☐ Brett Wright	☐ Brett Wright

The motion passed with a unanimous vote.

The meeting was adjourned at 5:50 p.m.

7:00 P.M. POLICY SESSION

ELECTED OFFICIALS PRESENT: Mayor Tom Westmoreland, Councilmembers Donna Burnham, Melissa Clark, Rich Wood, and Brett Wright.

ELECTED OFFICIALS PRESENT ELECTRONICALLY: Councilmember Jared Gray.

CITY STAFF PRESENT: Paul Jerome, City Administrator; Steve Mumford, Deputy City Administrator/Community Development Director; Fionnuala Kofoed, Assistant City Administrator/City Recorder; Cliff Strachan, Director of Legislative Affairs; Evan Berrett, Economic Development Director;

Kimberly Ruesch, Finance Director; Tyler Maffitt, Communications Manager; Brandon Larsen, Planning Director; Jody Bates, Chief Deputy Recorder; Zac Hilton, Streets and Storm Drain Manager/Parks and Recreation Manager; Brad Hickman, Public Works Director; Embret Fossum, Unified Fire Authority Battalion Chief; and Eric McDowell, Chief Deputy Sheriff.

CITY STAFF PRESENT ELECTRONICALLY: Marcus Draper, City Attorney; Mack Straw, Public Utilities Manager; Chris Trusty, City Engineer; Michele Graves, Library Director; and Elizabeth Fewkes, Recording Secretary.

5. CALL TO ORDER

Mayor Westmoreland called the policy session to order at 7:11 p.m.

6. PLEDGE OF ALLEGIANCE

Councilmember Clark led the Pledge of Allegiance.

7. PUBLIC COMMENTS

Mayor Westmoreland opened public comment at 7:12 p.m. As there were no comments, he closed public comments.

8. CITY COUNCIL/MAYOR'S ITEMS

Councilmember Wood

Councilmember Wood expressed gratitude to the meeting participants. He is looking forward to serving the City.

Councilmember Wright

Councilmember Wright wished everyone a belated Merry Christmas and a Happy New Year. He welcomed those in attendance and said he hopes for an even better and more prosperous year for the City and its residents.

Councilmember Burnham

Councilmember Burnham thanked the public for participating in the meeting. She looks forward to a great New Year. On January 10th, the Youth Mayor will be speaking at a youth leadership forum held at Cedar Valley High School at 7:00 p.m. She encouraged people to attend to show their support. The Youth Council will be joining the City Council on January 17th for Local Officials Day with the Legislature at the State Capitol.

Councilmember Clark

Councilmember Clark said that she is excited to be back. It is an honor to serve the people of Eagle Mountain and to work with her fellow Councilmembers and staff. A business owner in the community informed her about the excellent service he received from Building Permit Tech Liz Edwards. She invited the residents to attend the Papa John's Grand Opening at 4:00 p.m. on January 10th.

Mayor Westmoreland

Mayor Westmoreland wished everyone a healthy, prosperous, and productive New Year. He read the following information items:

- Eagle Mountain City wishes residents a Happy New Year, hopes everyone had a safe celebration, and looks forward to what 2024 will bring the community.
- Eagle Mountain City is once again offering a Christmas Tree drop-off at the rodeo grounds now until Jan. 27th. Place your live Christmas tree at 4447 Major Street and the City will dispose of it for you.
- Eagle Mountain City plans to roll out its new official City branding to the public on Jan. 16th. Residents are asked to join the City in starting a new chapter in Eagle Mountain. Let's Ascend Together.
- Residents who do not use social media to stay in touch with the City are encouraged to sign up for the City's text notification system. Weekly, the City sends updates on news, important information, and sign-ups for recreational sports. Learn more at eaglemountaincity.com.

CONSENT AGENDA

9. AGREEMENTS

9.A. First Amendment to the Retail Coach Agreement for Professional Services

9.B. Second Amendment to the Stadion LLC Development Agreement Related to Landscaping Requirements

9.C. Amendment to Restrictive Easement, Right of Entry, and Right of Reversion – Vanguard Ranches Golf Course, LLC

10.A. 2024 MEETING SCHEDULE

10.A. MOTION – Approval of the 2024 City Council Meeting Schedule (as amended)

11.A. RESOLUTION

11.A. RESOLUTION – Timpanogos Special Service District Reorganization

Mayor Westmoreland stated that items 9.A. and 11.A. are removed from the consent agenda and item 9.A. will be placed as a regularly scheduled item.

MOTION: *Councilmember Burnham moved to approve the consent agenda with the following changes:*

1. *Item 9.B. – Stadion LLC shall donate the trees in the contract or a cash equivalent to the cost of the trees to the City to plant the trees elsewhere in the City;*
2. *Item 9.C.*
 - a. *A \$40,000 donation from Comcast or an equivalent total shall be added to the agreement as a fee-in-lieu to be used for park improvements;*
 - b. *Staff shall work with Vanguard Ranches Golf Course, LLC to renegotiate the agreement; and*
3. *Item 10.A. – the calendar shall be adopted as amended in the work session to remove the Tuesday, March 5th meeting, and add meetings to Wednesday, March 6th, and Wednesday, November 6th.*

Councilmember Clark seconded the motion.

Those Voting Yes	Those Voting No	Those Abstaining	Those Absent
☒ Donna Burnham	☐ Donna Burnham	☐ Donna Burnham	☐ Donna Burnham
☒ Melissa Clark	☐ Melissa Clark	☐ Melissa Clark	☐ Melissa Clark
☐ Jared Gray	☐ Jared Gray	☐ Jared Gray	☒ Jared Gray
☒ Rich Wood	☐ Rich Wood	☐ Rich Wood	☐ Rich Wood
☒ Brett Wright	☐ Brett Wright	☐ Brett Wright	☐ Brett Wright

The motion passed with a unanimous vote.

9. AGREEMENTS

9.A. First Amendment to the Retail Coach Agreement for Professional Services

This item was moved following the approval of item 12.A. which allocates the funds for this agreement.

MOTION: *Councilmember Wood moved to approve the first amendment to the Retail Coach Agreement for Professional Services. Councilmember Clark seconded the motion.*

Those Voting Yes	Those Voting No	Those Abstaining	Those Absent
☒ Donna Burnham	☐ Donna Burnham	☐ Donna Burnham	☐ Donna Burnham
☒ Melissa Clark	☐ Melissa Clark	☐ Melissa Clark	☐ Melissa Clark
☒ Jared Gray	☐ Jared Gray	☐ Jared Gray	☐ Jared Gray
☒ Rich Wood	☐ Rich Wood	☐ Rich Wood	☐ Rich Wood
☒ Brett Wright	☐ Brett Wright	☐ Brett Wright	☐ Brett Wright

The motion passed with a unanimous vote.

SCHEDULED ITEMS

12. ORDINANCES/PUBLIC HEARING

12.A. ORDINANCE/PUBLIC HEARING – An Ordinance of Eagle Mountain City, Utah, Adopting Amendment #3 to the Fiscal Year 2023-2024 Annual Budget

This item was presented and discussed prior to item 9.A.

Finance Director Kimberly Ruesch reviewed the item as presented during the work session.

Councilmember Gray joined the meeting electronically at 7:24 p.m.

Mayor Westmoreland opened the public hearing at 7:25 p.m. As there were no comments, he closed the hearing.

MOTION: *Councilmember Wright moved to approve an ordinance of Eagle Mountain City, Utah, adopting Amendment #3 to the Fiscal Year 2023-2024 Annual Budget. Councilmember Wood seconded the motion.*

Those Voting Yes	Those Voting No	Those Abstaining	Those Absent
☒ Donna Burnham	☐ Donna Burnham	☐ Donna Burnham	☐ Donna Burnham
☒ Melissa Clark	☐ Melissa Clark	☐ Melissa Clark	☐ Melissa Clark
☒ Jared Gray	☐ Jared Gray	☐ Jared Gray	☐ Jared Gray
☒ Rich Wood	☐ Rich Wood	☐ Rich Wood	☐ Rich Wood
☒ Brett Wright	☐ Brett Wright	☐ Brett Wright	☐ Brett Wright

The motion passed with a unanimous vote.

13. BID AWARDS

13.A. BID AWARD – WDG (Web Development Group) Platforms – New City Website

MOTION: *Councilmember Burnham moved to approve a bid award to Web Development Group (WDF) Platforms for a new City Website in the amount of \$135,000 and to allow staff to work out an agreement with the appropriate payment schedule. Councilmember Wood seconded the motion.*

Those Voting Yes	Those Voting No	Those Abstaining	Those Absent
☒ Donna Burnham	☐ Donna Burnham	☐ Donna Burnham	☐ Donna Burnham
☒ Melissa Clark	☐ Melissa Clark	☐ Melissa Clark	☐ Melissa Clark
☒ Jared Gray	☐ Jared Gray	☐ Jared Gray	☐ Jared Gray
☒ Rich Wood	☐ Rich Wood	☐ Rich Wood	☐ Rich Wood
☒ Brett Wright	☐ Brett Wright	☐ Brett Wright	☐ Brett Wright

The motion passed with a unanimous vote.

14. LEGISLATIVE ITEMS

Director of Legislative Affairs Cliff Strachan stated that staff is reviewing the Legislative Priorities List in an effort to expand and simplify the list. He will update the ranking of the items based on the feedback from the new Councilmembers.

Councilmember Wood suggested holding a work session meeting to discuss and prioritize the items as a joint Council.

Discussion ensued regarding possible methods to discuss and rank the list, the upcoming joint council meeting with State Legislators on January 6, 2024, and advancing City priorities with the Legislature.

15. COMMUNICATION ITEMS

16. ADJOURNMENT

MOTION: *Councilmember Burnham moved to adjourn to a closed executive session for the purpose of discussing reasonably imminent litigation; and/or the purchase, lease, or exchange of real property, pursuant to Section 52-4-205(1) of the Utah Code, annotated. Councilmember Clark seconded the motion.*

Those Voting Yes

☒ Donna Burnham
☒ Melissa Clark
☒ Jared Gray
☒ Rich Wood
☒ Brett Wright

Those Voting No

☐ Donna Burnham
☐ Melissa Clark
☐ Jared Gray
☐ Rich Wood
☐ Brett Wright

Those Abstaining

☐ Donna Burnham
☐ Melissa Clark
☐ Jared Gray
☐ Rich Wood
☐ Brett Wright

Those Absent

☐ Donna Burnham
☐ Melissa Clark
☐ Jared Gray
☐ Rich Wood
☐ Brett Wright

The motion passed with a unanimous vote.

The meeting was adjourned to a closed session from 7:38 p.m. to 8:34 p.m.

MOTION: *Councilmember Wood moved to adjourn at 8:34 p.m. Councilmember Clark seconded the motion.*

Those Voting Yes

☒ Donna Burnham
☒ Melissa Clark
☒ Jared Gray
☒ Rich Wood
☒ Brett Wright

Those Voting No

☐ Donna Burnham
☐ Melissa Clark
☐ Jared Gray
☐ Rich Wood
☐ Brett Wright

Those Abstaining

☐ Donna Burnham
☐ Melissa Clark
☐ Jared Gray
☐ Rich Wood
☐ Brett Wright

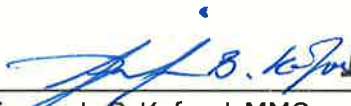
Those Absent

☐ Donna Burnham
☐ Melissa Clark
☐ Jared Gray
☐ Rich Wood
☐ Brett Wright

The motion passed with a unanimous vote.

The meeting was adjourned at 8:34 p.m.

Approved by the City Council on January 16, 2024.


 Fionnuala B. Kofoed, MMC
 City Recorder

