



EAGLE MOUNTAIN CITY COUNCIL MEETING MINUTES

August 6, 2024, 4:00 p.m.

Eagle Mountain City Council Chambers

1650 East Stagecoach Run, Eagle Mountain, Utah 84005

4:00 P.M. WORK SESSION – CITY COUNCIL CHAMBERS

ELECTED OFFICIALS PRESENT: Mayor Tom Westmoreland, Councilmembers Donna Burnham, Melissa Clark, Jared Gray, Rich Wood, and Brett Wright.

ELECTED OFFICIALS PRESENT ELECTRONICALLY: Councilmembers Donna Burnham, Rich Wood, and Brett Wright.

CITY STAFF PRESENT: Steve Mumford, Interim City Manager; Fionnuala Kofoed, Assistant City Manager/City Recorder; Cliff Strachan, Director of Legislative Affairs; Evan Berrett, Economic Development Director; Marcus Draper, City Attorney; Kimberly Ruesch, Director of Legislative Affairs; Tyler Maffitt, Communications Manager; Angela Valenzuela, Human Resources Manager; Natalie Winterton, Grants Coordinator/Management Analyst; Terrence Dela Pena, Finance/Management Analyst; Brandon Larsen, Planning Director; David Stroud, Senior Planner; Ashley Swensen, Planner; Todd Black, Wildlife Biologist/Environmental Planner; Lianne Pengra, Chief Deputy Recorder; Mack Straw, Public Utilities Manager; Chris Trusty, City Engineer; Jeff Weber, Fleet and Facilities/Operations Director; Brad Hickman, Public Works Director; Bailey Ensign, Digital Communications Specialist; Lauren Yu, Law Clerk; Embret Fossum, Unified Fire Authority Battalion Chief; and Eric McDowell, Chief Deputy Sheriff.

Mayor Westmoreland called the meeting to order at 4:05 PM.

1. DISCUSSION AND INFORMATION ITEMS

1.A. PRESENTATION – 2024 Eagle Mountain

This item was removed from the agenda.

1.B. DISCUSSION – REDKOR Marketing Plan

This item was discussed after Item 1.C.

Communications Manager Tyler Maffitt and REDKOR representatives Rushford Lee and Drea Leary presented the item. The City Council recently entered into a contract with REDKOR Brand Campaigns for marketing services targeting key areas. This discussion was designed to receive council feedback around how best to target key audiences and prioritize marketing efforts.

[The recording of the discussion can be found online here at 00:39:52.](#)

1.C. DISCUSSION – City Code Amendments

This item was discussed prior to Item 1.B.

Eagle Mountain City Law Clerk Lauren Yu presented potential changes to Municipal Code relating to residential rental unit licensing.

[The recording of the discussion can be found online here at 00:03:33.](#)

1.D. DISCUSSION – Public Art

This item was discussed after Item 16.A.

Grants Coordinator/Management Analyst Natalie Winterton presented the item. Staff previously presented to the City Council regarding public art. The feedback given during that meeting was taken under consideration and incorporated into an updated plan presented during this meeting. The plan includes more details about what a holistic public art process would look like, and includes a recommendation for a public art project.

[The recording of the discussion can be found online here at 03:04:55.](#)

2. AGENDA REVIEW

13.A. PRELIMINARY PLAT – Ranches Crossing

Senior Planning David Stroud and applicant representative Brian Haskell presented the item. The request is for a commercial subdivision governed by the Commercial Community zone. The plat will permit commercial development of the property which has two active site plan applications under review. The property is located at approximately 8050 N Clear Rock Road.

[The recording of the discussion can be found online here at 01:28:00.](#)

3. ADJOURN TO A CLOSED SESSION

MOTION: *Councilmember Burnham moved to adjourn to a closed session for the purpose of discussing reasonably imminent litigation; the character, professional competence, or physical or mental health of an individual; and/or the purchase, lease, or exchange of real property, pursuant to Utah State Code Section 52-4-205(i). at p.m. Councilmember Wood seconded the motion.*

Donna Burnham	Yes
Melissa Clark	Yes
Jared Gray	Yes
Rich Wood	Yes
Brett Wright	Yes

The motion passed with a unanimous vote.

[The recording of the motion can be found online here at 01:57:46.](#)

The meeting was adjourned into closed session at 6:21 PM.

7:00 PM POLICY SESSION – CITY COUNCIL CHAMBERS

4. CALL TO ORDER

Mayor Westmoreland called the meeting to order at 7:22 PM.

5. PLEDGE OF ALLEGIANCE

Councilmember Burnham led the Pledge of Allegiance.

6. INFORMATION ITEMS/UPCOMING EVENTS

7. PUBLIC COMMENTS

Mayor Westmoreland opened the public comment period at 7:25 PM.

The following individuals spoke during the public comment period: Nicole Miles, Kaeley White, Melissa Sauser, Anthony Kretschmer, and Matt Everett.

Mayor Westmoreland closed the public comment period at 7:42 PM.

[The recording of the public comments can be found online here at 02:57:00.](#)

8. CITY COUNCIL/MAYOR ITEMS

The Mayor and Councilmembers offered comments to the public.

[The recording of the Mayor and Councilmember comments can be found online here at 02:19:55.](#)

9. APPOINTMENTS

9.A. LIBRARY ADVISORY BOARD

MOTION: *Councilmember Clark moved to appoint Joshua Biagio to the Library Advisory Board, completing a term through December 2025. Councilmember Gray seconded the motion.*

Donna Burnham	Yes
Melissa Clark	Yes
Jared Gray	Yes
Rich Wood	Yes
Brett Wright	Yes

The motion passed with a unanimous vote.

[The recording of the motion can be found online here at 02:31:25.](#)

10. INTRODUCTIONS AND OATH OF OFFICE

10.A. EAGLE MOUNTAIN YOUTH COUNCIL

1. Youth Council Mayor Benjamin Bird
2. Youth Councilmember Ericcson Ansah-Antwi
3. Youth Councilmember Eliza Bird
4. Youth Councilmember KJ Call
5. Youth Councilmember Ed Vanisi
6. Youth Councilmember Lucy Washburn

The 2024-2025 Eagle Mountain City Youth Councilmembers were introduced, and City Recorder Fionnuala Kofoed administered the oath of office to Joshua Biagio and to the Youth Councilmembers in attendance.

[The recording of the introduction and Oaths of Office can be found online here at 02:32:19.](#)

CONSENT AGENDA

11. BOND RELEASES

11.A. Parkway Fields Phase A, Plat 2.1 – Into Warranty

Staff and Council discussed the completion of Parcel A in the Parkway Fields Phase A, Plat 2.1 subdivision.

[The recording of the discussion can be found online here at 02:41:34.](#)

11.B. Parkway Fields Phase A, Plat 2.2 – Into Warranty

11.C. Parkway Fields Phase A, Plat 2.3 - Into Warranty

11.D. Ranches Estates Plat A – Out of Warranty

11.E. Ranches Estates Plat C – Out of Warranty

12. CHANGE ORDERS

12.A. Change Order #2 – Smith Ranch Community Park – S&L Inc.

12.B. Change Order #2 – Smith Ranch Community Park – Big T Recreation

13. PRELIMINARY PLATS AND SITE PLANS

13.A. PRELIMINARY PLAT – Ranches Crossing

Senior Planner David Stroud and applicant representative Brian Haskell answered questions regarding the item. The request is for a commercial subdivision governed by the Commercial Community zone. The plat will permit commercial development of the property which has two active site plan applications under review. The property is located at approximately 8050 N Clear Rock Road.

[The recording of the discussion can be found online here at 02:44:07.](#)

13.B. SITE PLAN – Ranches Crossing Drive Through

14. RESOLUTIONS

14.A. RESOLUTION – A Resolution of Eagle Mountain City, Utah, Approving an Amendment to the Adobe Value Incentive Plan Terms and Conditions.

Director of Administrative Services Kimberly Reusch and Economic Development Director Evan Berrett answered questions regarding the item. Eagle Mountain City currently pays for several licenses of Adobe Software, primarily for Adobe Acrobat Pro, in addition to a handful of Creative Suite applications. The licenses are obtained directly from Adobe as part of a program called the Value Incentive Plan (VIP), which is reserved for commercial, non-profit, or government users. This allows the City to obtain licensing at discounted rates and have a management platform to easily transfer licenses from employee to employee. Recently, with the growth in the organization, the City reached the threshold to be offered a 3-year licensing arrangement with Adobe. The resolution commits the City for three years and accepts the terms of the 3-year VIP offering.

[The recording of the discussion can be found online here at 02:53:45.](#)

14.B. RESOLUTION – A Resolution of Eagle Mountain City, Utah, Amending the Eagle Mountain City Policy for Approval of Minutes.

14.C. RESOLUTION – A Resolution of Eagle Mountain City, Utah, Approving a Cooperative Agreement between Eagle Mountain City and the Utah Department of Natural Resources, Division of Wildlife Resources for the Completion of the Eagle Mountain Wildlife Migration Corridor Preservation FY25 Project.

The Cooperative Agreement between the City and Utah Division of Wildlife Resources would permit the City to continue, and be reimbursed for, the wildlife corridor fencing project. Plans this year are to continue the fence to State Road 73 and around the Lone Tree hill area. The City has had similar annual agreements for the previous 2 years

[The recording of the discussion can be found online here at 02:58:36.](#)

14.D. RESOLUTION – A Resolution of Eagle Mountain City, Utah, Approving an Interlocal Cooperation Agreement with Utah County for Funding for Airport Road from Pony Express Parkway to State Road 73.

MOTION: *Councilmember Gray moved to approve the Consent Agenda. Councilmember Wood seconded the motion.*

Donna Burnham	Yes
Melissa Clark	Yes
Jared Gray	Yes
Rich Wood	Yes

Brett Wright Yes

The motion passed with a unanimous vote.

[The recording of the motion can be found online here at 3:00:52.](#)

SCHEDULED ITEMS

15. RESOLUTIONS

- 15.A. RESOLUTION – A Resolution of Eagle Mountain City, Utah, Approving the Proposal for the Creation of a New School District, Pursuant to Utah Code 53G-3-301.4, Scheduling Final Action on the Creation of a New School District, and Related Matters.

This item was presented prior to the Consent Agenda.

MOTION: *Councilmember Gray moved to adopt a Resolution of Eagle Mountain City, Utah, Approving an Amendment to the Adobe Value Incentive Plan Terms and Conditions. Councilmember Burnham seconded the motion.*

Donna Burnham	Yes
Melissa Clark	Yes
Jared Gray	Yes
Rich Wood	Yes
Brett Wright	Yes

The motion passed with a unanimous vote.

[The recording of the motion can be found online here at 02:37:53.](#)

16. LEGISLATIVE ITEMS

- 16.A. UPDATE – Legislative Priorities List

Director of Administrative Services Clifford Strachan presented updates to the Legislative Priorities List.

[The recording of the discussion can be found online here at 03:01:44.](#)

17. CITY COUNCIL/MAYOR'S BUSINESS AND LIAISON REPORTS

The Mayor and City Councilmembers provided comments on City business and reports on the boards and commissions to which they are assigned to as liaisons.

[The recording of the Mayor and Councilmember comments can be found online here at 03:59:56.](#)

18. COMMUNICATION ITEMS

- 18.A. Department Updates

18.B. Upcoming Agenda Items

ADJOURN TO A CLOSED SESSION

MOTION: *Councilmember Clark moved to adjourn to a closed session for the purpose of discussing reasonably imminent litigation; the character, professional competence, or physical or mental health of an individual; and/or the purchase, lease, or exchange of real property, pursuant to Utah State Code Section 52-4-205(1). at p.m. Councilmember Gray seconded the motion.*

Donna Burnham	Yes
Melissa Clark	Yes
Jared Gray	Yes
Rich Wood	Yes
Brett Wright	Yes

The motion passed with a unanimous vote.

[The recording of the motion can be found online here at 04:07:14.](#)

The meeting was adjourned into closed session at 9:30 PM.

19. ADJOURNMENT

MOTION: *Councilmember Gray moved to adjourn the meeting at 10:51 PM. Councilmember Burnham seconded the motion.*

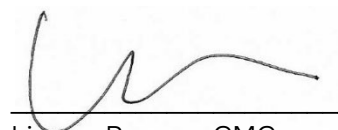
Donna Burnham	Yes
Melissa Clark	Yes
Jared Gray	Yes
Rich Wood	Yes
Brett Wright	Yes

The motion passed with a unanimous vote.

[The recording of the motion can be found online here at 04:08:35.](#)

The meeting was adjourned at 10:51 PM.

Approved by the City Council on August 20, 2024.



Lianne Pengra, CMC
Chief Deputy Recorder

